

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER W68MD9-4022-8337		PAGE 1 OF 49	
2. CONTRACT NO.		3. AWARD/EFFECTIVE DATE		4. ORDER NUMBER		5. SOLICITATION NUMBER W912DW-04-Q-0052	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME SCOTT W BRITT				b. TELEPHONE NUMBER (No Collect Calls) 206-764-3517	
9. ISSUED BY USA ENGINEER DISTRICT, SEATTLE ATTN: CENWS-CT 4735 EAST MARGINAL WAY SOUTH SEATTLE WA 98134-2329 TEL: 206-764-3772 FAX: 206-764-6817		CODE W912DW		10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> SET ASIDE: 100% FOR <input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> SMALL DISADV. BUSINESS <input type="checkbox"/> 8(A) SIC: 7349 SIZE STANDARD: \$14 million		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	
15. DELIVER TO SERVICE SECTION(CJ) WAREHOUSE HIGHWAY 17 PEARL HILL ROAD ATTN: WAREHOUSE BRIDGEPORT WA 98813-1120 TEL: 509-686-5501 X253 FAX:		CODE G3R0CS0		16. ADMINISTERED BY CODE			
17a. CONTRACTOR/ OFFEROR TEL. FACILITY CODE		CODE		18a. PAYMENT WILL BE MADE BY CODE			
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES		21. QUANTITY		22. UNIT	
		SEE SCHEDULE					
23. UNIT PRICE		24. AMOUNT		25. ACCOUNTING AND APPROPRIATION DATA		26. TOTAL AWARD AMOUNT	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED.				ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED			
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED.				ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED			
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES <input type="checkbox"/> TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)		31c. DATE SIGNED	
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) TEL: EMAIL:			
32a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED		33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		34. VOUCHER NUMBER		35. AMOUNT VERIFIED CORRECT FOR	
32b. SIGNATURE OF AUTHORIZED GOVT. REPRESENTATIVE		32c. DATE		36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		37. CHECK NUMBER	
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41c. DATE		40. PAID BY	
				42a. RECEIVED BY (Print)			
				42b. RECEIVED AT (Location)			
				42c. DATE REC'D (YY/MM/DD)		42d. TOTAL CONTAINERS	

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	BASE PERIOD - JANITORIAL SERVICES FFP PROVIDE ALL SERVICES, SUPPLIES, AND LABOR NECESSARY TO PERFORM NON-PERSONAL JANITORIAL SERVICES FOR THE CHIEF JOSEPH DAM PROJECT IN ACCORDANCE WITH THE INCORPORATED STATEMENT OF WORK, SPECIFICATIONS, DRAWINGS, SCHEDULE, AND APPLICABLE WAGE DECISION. ANTICIPATION OF NOTICE TO PROCEED IS ON OR ABOUT MARCH 8 2004. COMPLETED QUOTE INCLUDES SCHEDULE, ADDRESS/CAGE/DUNS ETC. ON SUBMISSION INSTRUCTIONS PAGE, AND COMPLETED CONTRACTOR'S BUSINESS SIZE REPRESENTATIONS AND CERTIFICATIONS, AS WELL AS PAST PERFORMANCE QUESTIONNAIRES. CCR REGISTRATION IS REQUIRED FOR AWARD - SEE QUOTE SUBMISSION INSTRUCTIONS PAGE FOR DETAILS PURCHASE REQUEST NUMBER: W68MD9-4022-8337	1	Lump Sum		

NET AMT

FOB: Destination

PRICING SCHEDULE

0001 BASE PERIOD - Furnish all labor, equipment and material for janitorial services at Chief Joseph Dam Project, Bridgeport, Washington from 8 March 2004 through 28 February 2005 in strict accordance with specifications, statement of work, drawings, incorporated WAGE DETERMINATION NO: 94-2565 REV (19) AREA: WA, SPOKANE and other provisions herein:

0001AA Janitorial services at Visitor Center
MAY 2004 through 31 OCT 2004

_____ . ____ **per month x 6 months** = _____ . ____

0001AB Janitorial services at Security Station
01 MAR 2004 through 28 FEB 2005

_____ . ____ **per month x 12 months** = _____ . ____

0001AC Janitorial services at Administration building
01 MAR 2004 through 28 FEB 2005

_____ . ____ **per month x 12 months** = _____ . ____

0001AD Janitorial services at Commons Building
01 MAR 2004 through 28 FEB2005

_____ . ____ **per month x 12 months** = _____ . ____

0001AE Periodic Janitorial service of each Single Vault Toilet (minimum 450 - maximum 650)
01 MAR 2004 through 28 FEB 2005

_____ . ____ **each x 650 times** = _____ . ____

0001AF Janitorial services at Brandt's Landing Single Vault Toilet
01 MAR 2004 through 28 FEB 2005

_____ . ____ **each x 156** = _____ . ____

0001AG Janitorial services at Orientation Area Restroom
01 MAR 2004 through 28 FEB 2005

_____ . ____ **per month x 12 months** = _____ . ____

0001AH General Janitorial Service Hours as directed
01 MAR 2004 through 28 FEB 2005

_____ . ____ **per hour x 85 hours** = _____ . ____

0001 BASE PERIOD TOTAL \$ _____ . ____

0002 FIRST OPTION PERIOD - Furnish all labor, equipment and material for janitorial services at Chief Joseph Dam Project, Bridgeport, Washington from 01 March 2005 through 28 February 2006 in strict accordance with specifications, statement of work, drawings, incorporated REVISED WAGE DETERMINATION NO: 94-2565 AREA: WA, SPOKANE and other provisions herein:

0002AA Janitorial services at Visitor Center
May 2005 through 31 OCT 2005

_____ . ____ **per month x 6 months =** _____ . ____

0002AB Janitorial services at Security Station
01 MAR 2005 through 28 FEB 2006

_____ . ____ **per month x 12 months =** _____ . ____
0002AC Janitorial services at Administration building
01 MAR 2005 through 28 FEB 2006

_____ . ____ **per month x 12 months =** _____ . ____

0002AD Janitorial services at Commons Building
01 MAR 2005 through 28 FEB2006

_____ . ____ **per month x 12 months =** _____ . ____

0002AE Janitorial services at each Single Vault Toilet (minimum 450 - maximum 650)
01 MAR 2005 through 28 FEB 2006

_____ . ____ **each x 650 =** _____ . ____

0002AF Janitorial services at Brandt's Landing Single Vault Toilet
01 MAR 2005 through 28 FEB 2006

_____ . ____ **each x 156 =** _____ . ____

0002AG Janitorial services at Orientation Area Restroom
01 MAR 2005 through 28 FEB 2006

_____ . ____ **per month x 12 months =** _____ . ____

0002AH General Janitorial Service Hours as directed
01 MAR 2005 through 28 FEB 2006

_____ . ____ **per hour x 85 hours** _____ . ____

0002 OPTION 1 TOTAL \$ _____ . ____

0003 SECOND OPTION PERIOD - Furnish all labor, equipment and material for janitorial services at Chief Joseph Dam Project, Bridgeport, Washington from 01 March 2006 through 28 February 2007 in strict accordance with specifications, statement of work, drawings, incorporated REVISED WAGE DETERMINATION NO: 94-2565 AREA: WA,SPOKANE and other provisions herein:

0003AA Janitorial services at Visitor Center
May 2006 through 31 OCT 2006

_____ . ____ **per month x 6 months =** _____ . ____

0003AB Janitorial services at Security Station
01 MAR 2006 through 28 FEB 2007

0003AC _____ . ____ **per month x 12 months =** _____ . ____
Janitorial services at Administration building
01 MAR 2006 through 28 FEB 2007

_____ . ____ **per month x 12 months =** _____ . ____

0003AD Janitorial services at Commons Building
01 MAR 2006 through 28 FEB2007

_____ . ____ **per month x 12 months =** _____ . ____

0003AE Janitorial services at each Single Vault Toilet (minimum 450 - maximum 650)
01 MAR 2006 through 28 FEB 2007

_____ . ____ **each x 650 =** _____ . ____

0003AF Janitorial services at Brandt's Landing Single Vault Toilet
01 MAR 2006 through 28 FEB 2007

_____ . ____ **each x 156 =** _____ . ____

0003AG Janitorial services at Orientation Area Restroom
01 MAR 2006 through 28 FEB 2007

_____ . ____ **per month x 12 months =** _____ . ____

0003AH General Janitorial Service Hours as directed
01 MAR 2006 through 28 FEB 2007

_____ . ____ **per hour x 85 hours** _____ . ____

0003 OPTION TWO TOTAL \$ _____ . ____

STATEMENT OF WORK

1. GENERAL REQUIREMENT

1.1 The Contractor shall furnish, except as otherwise specified herein, all necessary labor, equipment, materials, and supervision to perform janitorial services in the manner, location and frequency set forth in the following paragraphs and schedules. The work shall be performed at the Chief Joseph Dam Project, Bridgeport, Washington. Work is required through all seasons so a wide variety of weather conditions should be expected. Though snow & ice may hinder access to vault toilets and other buildings, the work must still be accomplished.

1.2 The work to be performed will be in the Visitor Center, Security Station, Administration Building, Commons Building, and public recreation areas. Since the areas to be serviced will be frequented by the public, very high standards of work performance will be required of the Contractor.

1.3 Prospective bidders are highly encouraged to visit the site to acquaint themselves with the facilities which are to receive janitorial services. Unique conditions and problems exist for a janitorial contractor and deserve attention in advance of bid preparation.

2. SUPERVISOR, CONTRACT MANAGER, AND EMPLOYEE AUTHORITIES / RESPONSIBILITIES

2.1 A bona fide Supervisor shall be required to visit the work-site at least weekly to verify the work is being accomplished and to inspect the quality of the work. If work items are not being performed adequately, skipped, not according to the schedules, and/or deductions are occurring, more frequent inspections will be required along with meetings as frequently as weekly with the COR or authorized representative. These Supervisor visits shall be documented on the appropriate Janitorial Sign-Off Sheets showing what work was inspected and the times the inspections occurred. The Supervisor shall have written authority to represent the Contractor in most matters concerning this contract. If the Supervisor is fully empowered to deal with all aspects of billing/deductions they alone may cover a portion of the required monthly meetings. (See 24 Payment for Services Rendered) The Supervisor shall ensure that adequate supplies, equipment, and personnel are provided to accomplish all required work on this contract. The Supervisor shall have the authority to authorize additional work hours as necessary to get the job done. The Supervisor shall schedule personnel and plan to accomplish work early in the allotted time periods in order to meet the performance schedule.

2.2 Within 7 days after award, the Contractor shall provide the name, telephone number, and address of the Contract Manager to the Contracting Officer (CO) and the Contracting Officer's Representative (COR). The Contract Manager shall be designated in writing by the Contractor as the individual who has complete authority to act for the Contractor during the term of the contract. The Contract Manager and the Supervisor may be the same individual if that person has the full authority of both positions.

2.3 The Contractor shall ensure that all employees are capable and demonstrate adequate knowledge of chemicals/cleaning products, tools, equipment, and techniques necessary to perform the work. Note that for the purposes of this contract, the term "employee" shall include actual employees of the Contractor as well as any family member or partner performing work on the job-site. The Government may require the Contractor to discontinue using any employee determined by the Government to be unsatisfactory. In the acceptance or rejection of work by the Government, no allowance will be made for lack of skill of personnel.

3. PREWORK MEETING

This meeting shall be held at the work site within one (1) to ten (10) days after contract award and prior to the beginning of work. The purpose of the meeting is to review the contract and work to be performed. A tour of the work areas will be required to discuss specific work requirements. The Contractor shall be required to submit for Government approval the following listed items at the pre-work meeting:

- a. List of all supplies and materials (cleaning agents, waxes, etc.) to be used on the job including the manufacturers' recommendations on the use of all materials, and two (2) complete sets of Material Safety Data Sheets (MSDS).
- b. List of the types of equipment to be used at the work sites (e.g. vehicles, pressure washers, buffers, etc.) License plate numbers will be provided for vehicles.
- c. List of names of employees who will be working for the Contractor anywhere on this job site, along with a completed SF-86 (background security information) for each employee. Designation of both the Contract Manager and the Supervisor along with their addresses and telephone numbers must be included.
- d. Safety plan with job hazard analyses, prepared in an approved format or on a Government provided form (may be obtained after award by contacting Chief Joseph Dam Project, Natural Resource Management Section).
- e. Certificate(s) of insurance.

4. RESUBMISSION OF ABOVE ITEMS

The Contractor shall submit written changes to the items 3 a-e as they occur during the contract year. The combination of initial list and these written changes will be kept current through this process. Annually at the start of an option year on the contract, items 3 a-d will be updated and resubmitted to show the effect of any changes to those lists. A new Certificate of insurance, item 3e, will be required (when the previous one expires) if the one previously submitted does not include the dates of the option year.

5. INSURANCE REQUIRED

The Contractor shall procure and maintain during the entire effective period of this contract the following minimum insurance:

Type	Amount
Workmen's Compensation and Employer's Liability Insurance	\$100,000.00
General Liability Insurance	\$500,000.00 per occurrence
Automobile Liability Insurance	\$200,000.00 per person and
Bodily Injury	\$500,000.00 per occurrence
Property Damage	\$20,000.00 per occurrence

6. PERMITS AND LICENSES

The Contractor shall, without additional expense to the Government, be responsible for obtaining all necessary licenses and permits, and for complying with any applicable Federal, State, County, and Municipal laws, codes and regulations, in connection with the execution of the work.

7. CONTRACTOR & EMPLOYEE IDENTIFICATION, PERSONAL APPEARANCE, AND CHECK-IN

7.1 All vehicles used in the performance of this contract shall prominently display company identification.

7.2 The Contractor shall provide and maintain an up-to-date list of all employees who are working under this contract. New employees must submit a completed SF-86. All workers on this contract will be required

to obtain an official contractor identification card at either Fairchild Air Force Base or the district office in Seattle within 30 days of the beginning of the contract or, for subsequent hires, within 30 days of their employment on the contract.

7.3 Each employee shall maintain a clean, neat, and well-groomed appearance. All workers must wear a uniform consisting of long brown trousers, safety shoes, and a tan colored shirt with a nametag that includes company identification and the employee's complete name. Shirts may be short or long-sleeved.

8. PARKING

Employees of the Contractor will park their private vehicles only in areas designated by the Contracting Officer's Representative (COR). Contractor vehicles shall not be stopped, parked or left standing on any road or adjacent thereto in such a manner as to endanger other vehicles using such road.

9. SUBCONTRACTING

No work may be subcontracted, without the written approval of the COR. Compliance with the provisions of this contract by subcontractors shall be the responsibility of the Contractor.

10. COMPLAINTS RECEIVED FROM PUBLIC

All complaints from the public concerning the Contractor's operation or personnel will be investigated by the COR. If these complaints are valid, the COR will notify the Contractor in writing, requesting that corrective action be taken. Failure to correct the condition will be interpreted as contract noncompliance.

11. LOST AND FOUND

All personal property found during the performance of duties of this contract will be turned in to the COR.

12. JANITORIAL SIGN-OFF SHEETS

12.1 The Contractor shall record daily work activities on forms provided by the COR. Janitorial Sign-Off Sheets record the completion of local services along with a signature, date and time of completion. These sheets will be located in janitorial closets, non-public areas, or attached to walls in vault toilets (may be in locked boxes). The Contractor shall be responsible for supplying a blank Janitorial Sign-Off Sheet when one fills up. The Sign-Off sheets shall be signed off with date and time on the days and times the work is completed. A sample Sign-Off Sheet is in Appendix A.

12.2 If the Contractor fails to complete Sign-Off Sheets within the required time frames, the COR will assume that no work was done on the days for which those forms were not completed. Similarly, work missing from incomplete Sign-Off Sheets, will also be assumed to have not been done. Deductions will be made accordingly at the COR's discretion.

13. PERFORMANCE DURING CORPS MAINTENANCE ACTIVITIES

During the period of this contract, normal maintenance may have to be made by Corps personnel in the buildings or areas the Contractor is scheduled to work. If such maintenance activities prevent the Contractor from performing normal scheduled services, the Contractor shall not be paid for the services not rendered. The Contractor will not be entitled to additional moneys for unexpected or non-routine delays in performance of work. All large debris generated by such activities will be removed by Government personnel. Contractor shall coordinate with COR or his representative to minimize cessation of contracted maintenance activities due to Government maintenance activities.

14. OTHER CONTRACTS AT THE CONTRACT SITE

The Government may undertake or award other contracts for other work. The Contractor shall fully cooperate with such other contractors and Government employees. Work schedules may have to be adjusted as directed by the COR, to conform to the requirements of other such work. The Contractor shall not commit or permit any act which will interfere with the performance of work by any other contractor or by the Government.

15. SAFETY

15.1 The Contractor shall comply with applicable OSHA and WISHA standards as well as the Corps of Engineers Safety Requirement Manual, EM 385-1-1. A copy of this manual is available for inspection at the Administration Building prior to bid opening, and a copy will be given to the successful bidder after award. The OSHA standards are subject to change and such changes may affect the Contractor in his/her performance during the contract period. It is the Contractor's responsibility to be knowledgeable of and to comply with such changes.

15.2 Prior to commencement of work, the Contractor shall furnish the COR a written plan relative to the administration of his/her overall safety program (reference section 01.A of EM385-1-1). The plan must address policies and procedures for a safe operation in accordance with applicable provisions of OSHA and EM 385-1-1. The plan should include, but is not limited to, provisions for orientation and training of employees, employee responsibility for working safely, equipment maintenance and use, public safety, and job hazard analyses on each specific task expected of Contractor. The hazard analysis will identify and evaluate hazards and outline proposed methods and techniques to minimize those hazards.

15.3 A few of the safety requirements which will be in force are as follows:

- a. Repair of Equipment. All machinery and equipment shall be shut down and positive means taken to prevent its operation while repairs, fueling or lubrications are being accomplished.
- b. Lights. All mobile equipment shall have adequate headlights and taillights when operating in hours of darkness.
- c. Securing Against Movement. No vehicle or equipment shall be left unattended until after the motor has been shut off, the key removed, parking brake securely set, and gear engaged in low, reverse, or park. Equipment shall be locked or secured to prevent starting by unauthorized persons. If stopped on a hill or grade, front wheels shall be turned or hooked into the curb or the wheels securely blocked.
- d. Guarding. All belts, gears, shafts, pulleys, sprockets, spindles, drums, flywheels, chains, or other reciprocating, rotating, or moving parts of equipment shall be guarded as such parts are exposed to contact by persons or otherwise create a hazard.
- e. Hot Surfaces. All hot surfaces of equipment, including exhaust pipes or other lines, shall be guarded or insulated to prevent injury and fire.
- f. Fuel Tanks. Fuel tanks shall be located in a manner which will minimize the danger of overflows onto engine, exhaust or electrical equipment.
- g. Flammable Liquids. Handling of all flammable liquids by hand containers shall be in approved type safety containers with flame arrestors and properly labeled.
- h. Personal Protective Devices. Protection of employees' face, sight and hearing shall be required as specified in applicable standards. Hard hats will be worn in areas where other contractors are working or upon request by the COR.
- i. State Codes. All vehicles and drivers will meet and comply with all Washington state vehicle codes.

j. Material Safety Data Sheets or MSDS'. These shall be provided for each chemical or cleaning product used on site. At least one copy of these will be kept on site and readily available to all contract personnel. Chemical or cleaning products must be approved by the COR prior to usage. Contract employees must be advised of the information of the MSDS prior to their being exposed to that chemical or product.

15.4 The Contracting Officer will notify the Contractor of non-compliance with any safety regulations. The Contractor shall, after receipt of such notice, immediately take corrective action. Such notice, when delivered to the Contractor or his/her representative at the site of the work, shall be deemed sufficient for the purpose. If the Contractor fails or refuses to comply promptly, the Contracting Officer may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to any such stop orders shall be made the subject of claim for extension of time or for excess costs or damages by the Contractor.

16. ACCIDENTS

16.1 The Contractor shall notify the COR immediately of damage to Government or private property and injury to any person resulting from his/her operations. In the event that an accident or injury should occur on Government lands, the Contractor shall first notify the appropriate local emergency service organization and then the COR. (See Section 0.1D of EM 385-1-1.) During hours the COR is not normally present, notification shall be given to the Security guard on duty, and a voice message left for the COR.

16.2 The Contractor shall make a written report of each separate case of an injury or accident. These reports shall include, but shall not be limited to, location, nature of the injury or accident, authorities notified and the action taken along with any other pertinent information. These reports shall be accompanied by sketches, graphs, drawings, and photographs as needed and forwarded to the COR within two (2) working days. Payment for services will be withheld until reports are provided.

17. REPORT OF UNUSUAL OR HAZARDOUS CONDITIONS REQUIRING MAINTENANCE

17.1 The Contractor shall immediately report to the COR or his/her authorized representative any unusual and/or potentially hazardous conditions which are observed during the performance of work.

17.2 It shall be the responsibility of the Contractor to notify the COR of facilities that require maintenance beyond the scope of the contract, (i.e., electrical, carpentry, and plumbing repairs) within 24 hours. If a problem is noted which may damage equipment, materials or buildings in a short time frame, immediate notification of the COR is required. Damage due to vandalism shall be reported the same day damage is noticed.

18. PROTECTION OF RESOURCES

18.1 The Contractor is responsible for the prevention of environmental pollution. Environmental pollution is defined as the presence of chemicals/cleaning products, physical or biological elements, or other agents that adversely affect human health or welfare; unfavorably alter ecological balances; affect other species; or degrade the utility of the environment for aesthetic and recreational purposes. The control of environmental pollution requires consideration of air, water, land, and involves noise and solid waste management as well as any other pollutants. In order to prevent, and to provide for abatement and control of, any environmental pollution arising from activities in performance of this contract, the Contractor and his/her subcontractors shall comply with all applicable Federal, State, and local laws and regulations concerning environmental pollution control and abatement.

18.2 All waste products, including but not limited to soapy water, wax strippers, cleaning products, etc. shall be disposed of in accordance with all Federal and State laws. At no time will waste products be left unattended in government provided storage areas.

18.3 The Contractor shall be responsible for restoring any Government facilities, structures or equipment damaged as a result of his/her operations. Reasonable care shall be used to avoid damage to existing structures, and equipment in the work areas. Any such damage shall be repaired or replaced as directed by the COR at no cost to the Government. If the Contractor does not make such repair or replacement, the cost thereof will be deducted from payments to be made to him or her.

19. PROTECTION OF EXISTING STRUCTURES AND UTILITIES

19.1 The Contractor shall:

- a. Protect against accidental and/or intentional operation of any control system.

- b. Protect all existing structures, utilities, and work of any kind against damage or interruption of service, which may result from operations of the Contractor.
- c. Allow only employees directly involved with accomplishment of the Contractor's operations (e.g., no friends, guests, children, or pets) in those areas of the Project not normally open to the public.
- d. All doors and windows in work areas shall be locked upon departure from work site as discussed and agreed upon with the COR.

20. KEY CONTROL

The Contractor shall establish and implement adequate methods of ensuring that all keys issued to the Contractor by the Government are not lost or misplaced and are not used by unauthorized persons. No keys issued may be duplicated. If keys are lost or duplicated by the Contractor, and in the opinion of the Government it is necessary to replace or recode the locks for reasons of security, the direct cost of replacing or recoding will be borne by the Contractor. The Contractor shall report the occurrence of a lost key immediately to the COR or his representative. The cost of replacing lost or destroyed keys issued to Contractor shall be paid by said Contractor. Each lost or destroyed key will result in a minimum deduction of \$125.00 per key.

It is the responsibility of the Contractor to prohibit the use of keys issued by the Government by any other persons other than the Contractor's employees. The Contractor shall prohibit the opening of locked areas by the Contractor's employees to permit entrance of persons other than the Contractor's employees engaged in the performance of assigned work in those areas. All keys issued by the Government shall be signed for by the Contractor. Only the Contract Manager and the Supervisor shall be authorized to sign for keys in behalf of the Contractor. All keys issued to the Contractor shall be returned to the Government issuing office before final payment will be made on this contract.

21. SUPPLIES, UTILITIES, AND EQUIPMENT FURNISHED BY THE GOVERNMENT

The Government shall furnish at no cost to the Contractor the following materials and usage of equipment:

- a. Water and electric power necessary to the performance of the work required.
- b. Limited storage space adjacent to most flush restrooms is available for storage of supplies. No storage space is available next to the vault toilets. No additional storage space will be provided.
- c. Disposal dumpster for all collected garbage. The dumpster will be located on the Project, but not necessarily adjacent to immediate work sites.
- d. Storage locations for white paper recycling and aluminum cans. These sites will be located on the Project, but not necessarily adjacent to immediate work sites. Reusable boxes or containers used to collect white paper.
- e. Forms for preparation of Job Hazard Analysis and the Sign-Off Sheets.

22. MATERIAL AND EQUIPMENT

22.1 The Contractor shall provide all cleaning supplies, materials, and equipment necessary to comply with the provisions of this contract. A list of all material and equipment to be used shall be submitted for approval by the COR at the pre-work meeting, along with MSDS sheets. As this contract progresses, new materials and equipment proposed for use shall be submitted to the COR for approval, and only those approved shall be used on site. The following are definitions for the major types of cleaning agents and supplies. It is not the intent of the following definitions to imply that these are the only materials necessary to comply with the provisions of the contract.

- a. Cleaning Agent. Biodegradable soap, soap compounds, and/or biodegradable detergents shall be used. If the Contractor uses a cleaning compound containing disinfectants and/or deodorants in lieu of applying these materials separately, the label must state that the compound is biodegradable and contains disinfectants and/or deodorants. The manufacturer's instructions shall be followed in mixing the proper strength solution for application.

- b. Germicidal Disinfectants. Only standard commercial germicidal disinfectants shall be used. The manufacturer's instructions shall be followed in mixing the proper strength solution for application. The disinfectants may be mixed with the cleaning solution if the manufacturer's instructions on the disinfectant's label do not prohibit it.

c. Deodorizer. Deodorant shall be a material packaged and marketed for use as a deodorizer. The manufacturer's instructions shall be followed in mixing the proper strength for application. The deodorant may be mixed with the cleaning solution of the manufacturer's, if instructions on the deodorant's label do not prohibit it.

d. Toilet Tissue. Toilet tissue shall be a white, two-ply, unglazed, soft, clean, roll paper.

e. Deodorant Cakes. Cake shall be 100 percent paradichlorobenzene and perfume firmly pressed into a hard cake. The cake will be furnished in non-rusting hanger, if required.

f. Odor Suppressant. Suppressant shall be a bacterial type that digests organic wastes to control odors. A compatible deodorant may also be present.

g. Waste Receptacle Liners. Liners must be polyethylene of 0.002-inch minimum thickness for wastebasket and sanitary napkin disposal bin size and 0.005-inch thickness for 32 gallon size.

h. Hand Soap. Both the Liquid hand soaps and the Powdered hand soap shall be manufactured for use in mechanical soap dispensers. Both shall be biodegradable and phosphate free. The soap should be selected to work well in their respective dispensers. Due to the variety of dispensers on site, the Contractor should expect to provide up to 4 different hand soap products.

i. Paper Towels. Paper towels shall be "C" fold with a minimum width of 9-1/8 inch, minimum area of 100 square inches, and a maximum depth of fold of 5-1/2 inch that will fit the existing paper towel dispensers.

j. Toilet Seat Liners. Liners shall be of disposable paper, 12 inch by 18 inch, matching liner dispensers.

k. Floor Finish Remover. Remover shall be a high quality industrial type cleaner and stripper.

l. Floor Finish. Finish shall be a high quality buffable liquid floor polish.

m. Stain Protector. The Stain protector used on fabric covered chairs shall be a high quality industrial type, "Teflon" containing type.

22.2 All janitorial equipment such as pressure sprayers, vacuum cleaners, carpet cleaning equipment, furniture cleaning equipment, buffers, mops, dust mops, clean mop heads, mop buckets, scrub brushes, brooms, germicidal disinfectants, scouring powders, bowl cleaners, deodorizers, detergents, window cleaning supplies, waxes, etc., shall be supplied by the Contractor.

23. NON-PERFORMANCE

23.1 All work shall be subject to inspection, approval, and acceptance by the Government. Work shall be inspected regularly by the COR or her representative and an oral or written notice of deficiencies to be corrected will be given to the Contract Manager or Supervisor. Inspections will be based on the work schedule to assure that inspection closely follows the actual maintenance of the facility or area.

23.2 The Contractor shall have three (3) days from the date of a written notice of deficiencies, in which to furnish satisfactory written explanation of the deficiencies and corrective action taken. No inspector is authorized to change any provision of the specifications without written authorization from the Contracting Officer. The presence or absence of an inspector shall not relieve the Contractor from any requirement of the contract.

23.3 Work will be considered not to have been performed when any one of the following conditions exist:

a. The work tasks in an area were not performed in strict accordance with the performance standards and procedures.

b. The required tools were not used or were not in good operating condition, or non-approved chemicals/cleaning products were used.

c. All or any portion of the tasks were not performed as scheduled.

d. The Sign-Off Sheets were not completed or not completed when the work was done.

23.4 If work was not performed; a deduction will be made (said deduction will in no way affect the Government's rights under the "Default" clause of this contract). The Government may elect either of the following alternatives to determine the amount of the deduction:

a. Accomplish the work and charge the Project's current rate for the craft used plus current administrative overhead.

b. Reduce the monthly rate by an amount proportionate to the work to be accomplished. The deduction will be determined by using the daily rate for that area multiplied by the number of times that work area was not serviced. The resulting amount will be deducted from the Contractor's monthly invoice. This shall be computed as follows:

The monthly unit price of each area serviced (as specified in bid schedule) shall be divided by:

- 18 for work required 4 days per week;
- 13 for work required 3 days per week;
- 9 for work required 2 days per week;
- 4 for work required 1 day per week.

The unit price shall be used for work required monthly, quarterly, semiannually, or annually. Services using job or hour units will use that unit price. Contractor shall refer to the Performance Frequency Table (Table 1) for required work frequency used in computing deductions. (See Exhibit A)

24. PAYMENT FOR SERVICES RENDERED

24.1 The Contract Manager and/or Supervisor shall meet with the COR or his/her authorized representative at Chief Joseph Dam Project Office on a calendar monthly basis, to review the past month's work performance. If the contract is going well according to the COR, the Contract Manager's presence shall only be required a minimum of once every 3 months. Conversely if the contract is not going well, the Contract Manager's presence shall be required a minimum of once a month at these meetings. The Supervisor alone may cover the other monthly meetings provided they are fully empowered to deal with all aspects of billing/deductions. These meetings will occur within the first ten days of each month. The Contract Manager shall submit a copy of the invoice for the past month's work prior to this meeting or bring a copy of the invoice to the meeting so agreement may be reached on work performed. Failure to appear for such a meeting will result in withholding payment until the meeting is accomplished.

Only those work items satisfactorily completed during the month shall appear on the invoice. Items appearing on deficiency reports as unsatisfactory and not available for re-performance shall not be listed on the invoice (see CONTRACT CLAUSES). After the review meeting an original and two copies of the invoice shall be submitted for payment to: US Army Corps of Engineers Finance Center, CEFC-AO-P, 5720 Integrity Drive, Millington, TN 38054-5005.

24.2 An invoice, defined as a written request for payment under the contract for services rendered, shall include the following:

- a. Invoice date.
- b. Name of Contractor.
- c. Time frame covered by invoice.
- d. Contract number (including order number, if any), contract line item number, contract description of supplies or services, quantity, contract unit of measure and unit price, and extended total.
- e. Name and address to which payment is to be sent (which must be the same as that in the contract or on a proper notice of assignment).

24.3 Payments will be made only for actual services satisfactorily completed under this specification. Separate payments will not be made for time spent in planning, mobilizing, or performing administrative work.

24.4 The total number of hours worked by all Contractor employees shall be submitted in conjunction with the monthly invoice for the purposes of safety data. If the total hours are not submitted, payment will be delayed until the COR receives such information.

PART II

1. PERFORMANCE STANDARDS

The following descriptions and definitions provide the basis for the specific work to be accomplished. Each work item defined/described directly relates to work items specified in the performance frequency table (Exhibit A) and the estimated area inventories (Exhibit B).

A. Clean and Supply Restrooms: Perform the following activities:

- (1) Remove trash (reference Paragraph B.).
- (2) Sweep floors (reference Paragraph C.).
- (3) Wet mop (reference Paragraph D.).
- (4) Spot clean (reference Paragraph E.).
- (5) Dusting (reference Paragraph F.).
- (6) Re-supply all toilet tissue dispensers, toilet seat liner dispensers, towel dispensers, and hand soap dispensers. Place deodorant cakes in all urinals and replace them as they dissipate. Empty sanitary napkin disposal bins.
- (7) Completely damp clean and disinfect all surfaces of toilet bowls, urinals, lavatories, dispensers, and other such surfaces using a germicidal detergent from a spray bottle. Toilet bowl mops shall be used to clean toilet bowls and urinals only.
- (8) Disinfect all surfaces of partitions, stalls, stall doors, and wall areas adjacent to wall mounted lavatories, urinals, and toilets using a spray bottle of germicidal detergent and a clean sponge.
- (9) Once weekly pour water through all floor and fixture drains located in restrooms, pipe chases, and janitorial closets. (Keeps sewer gases out in our dry climate.)
- (10) De-scale toilets and urinals not less than once each month. Use acid-type bowl cleaner and a nylon bowl mop to remove scale, scum, mineral deposits, rust stains, etc. from toilet bowls and urinals. After de-scaling, the entire surface shall be free from streaks, stains, scale, scum, mineral deposits, rust, stains, etc. Caution must be used to prevent damage to adjacent surfaces caused by spills of the acid-type bowl cleaner.

B. Remove Trash: Consists of the performing the following activities:

- (1) All waste baskets, cigarette butt receptacles, sanitary napkin disposal bins, pencil sharpeners, and other trash containers within the area shall be emptied and returned to their initial location. All waste from such trash receptacles shall be removed from the area and emptied into the designated trash dumpster or receptacle in such a manner as to prevent the adjacent area from becoming littered by such trash. The exterior of waste baskets shall be damp wiped with neutral detergent from a spray bottle and a clean sponge or synthetic fiber cloth to remove evident soil.
- (2) Waste cardboard boxes, and packing material too large or bulky for the waste baskets shall be removed as is the above waste. This material will either be labeled with appropriate wording, such as "trash" or

"garbage", and/or it will be placed in a hallway or lobby such that it will be obvious that it is trash. If there is doubt, leave a note asking if the item is trash.

(3) Aluminum Can Recycling consists of the following steps:

- (a) Only when the special trash cans for aluminum can recycling reach 3/4 full, empty these trash cans;
- (b) Remove inappropriate material as necessary and process it as trash;
- (c) Place a new plastic liner (minimum .002 mil. thickness);
- (d) Return the emptied trash cans to their proper locations with their lids placed thereon.
- (e) Deposit the old liner with aluminum cans in the Government furnished Aluminum Recycling Storage Area located on the Project, in such a manner to prevent the adjacent area from becoming littered by such trash.

(4) White Paper Recycling consists of the following steps:

(a) Only when the small containers for white paper recycling reach ½ full, move these containers. In most areas such as the Administration Building and Commons Building, the full containers may be moved to a temporary storage location in those buildings when full. Due to variable usage some containers will fill much faster than others. Less than 100 containers are expected to be filled per year.

(b) Place an empty white paper recycling container at the location in the offices where the other was removed. A supply of empty reusable containers will be stored at the locations.

(c) At the minimum of once a month, take the full containers from the temporary storage locations to the White Paper Storage Site and dump the contents into the larger containers there. This location may be moved within the Project Area at the COR's discretion. The initial location is in the Warehouse Main Storage Area.

(d) Distribute the emptied white paper recycling containers to maintain a sufficient quantity in buildings where they are used.

C. Sweep Floors/Walkways: Prior to sweeping the floor/walkway surface, use a mop and neutral detergent to remove spills and obvious soil from the floor and use a putty knife to remove gum, tar, and other sticky substances from the floor. On resilient tile, terrazzo, smooth-sealed concrete, or other smooth-finished floor surfaces, use a treated dust mop and a dustpan to remove accumulated soil and litter. On rough, unsealed concrete or other floors where dust mopping is not effective, use a push broom. Throw rugs shall be vacuumed or shaken out thoroughly outside. The entire area to be swept shall be thoroughly cleaned to remove dust, dry soil, and other litter. Chairs and trash receptacles shall be moved where necessary to sweep underneath.

D. Wet Mop Floors: Prior to being wet mopped, the floor surface shall be swept. Throw rugs shall be vacuumed or shaken out thoroughly outside. A wet mop, mop bucket, wringer, and a neutral detergent solution shall be used to remove all soil and nonpermanent stains from the entire area. The neutral detergent solution shall be changed periodically and remain clear or the area damp mopped shall be rinsed with clear water. All accessible areas shall be damp mopped. Chairs, trash receptacles, etc., shall be moved when necessary to mop underneath. Prior to mopping of the Security Station, wipe the wheels of the chairs to avoid leaving dirt tracks on the wet floor. After being wet mopped, the floor shall have a uniform appearance with no streaks, swirl marks, detergent residue, or any evidence of soil. There shall be no splash marks or mop streaks on furniture, walls, baseboards, etc., or mop strands remaining in the area. Wet mops shall not be used to clean walls, furniture, restroom fixtures, etc.

E. Spot Clean: Use a sponge, clean cloth, and spray bottle of neutral detergent, germicidal detergent, or glass cleaner to remove smudges, fingerprints, marks, streaks, etc., from washable surfaces of walls, partitions,

doors, furniture, fixtures, appliances, telephones, railings, etc. Germicidal detergent shall be used in restrooms, kitchen area, elevator walls, and drinking fountains. Glass cleaner shall be used on mirrors and glass surfaces. Lotion cleaner shall be used on hard-to-remove spots. After spot cleaning, the surface shall have a clean, uniform appearance, free of streaks and other evidence of removable soil.

F. Dusting: Use a lightly treated dust cloth, lightly treated hand-held dusting tool, lambswool dusting tool, tank vacuum with dusting attachments, or combination of these dusting tools to remove all dust, lint, litter, dry soil, etc., from the horizontal surfaces of tables, benches, chairs, file cabinets, visitor exhibits, and other types of office furniture and equipment, and from horizontal ledges, window sills, blinds, hand rails, vents, etc., below 6-1/2 feet from the floor surfaces. Papers on desk tops are not to be dusted or disturbed. An effort should be made to dust all open desk space. After regular dusting, all such surfaces including cracks, corners, vents, blinds, etc., shall have a uniform appearance, free of streaks, smudges, dust, lint, litter, etc. Dusting shall be accomplished by removal of soil from the area - not by rearranging it from one surface to another. The Security Station's Security Console, including all detached monitors, is a special case for dusting. Use of a vacuum with a non-scratching dusting tool will be necessary to dust the console and monitors.

G. High Dusting: High dusting shall be defined as the removal of dust, cobwebs, oil film, etc., from all fixtures and surfaces above 6-1/2 feet from the floor. This includes lights, grills, light fixtures, pipes, sprinkler system, cables, ledges, walls, ceilings, blinds, vents, etc. High dusting shall be accomplished by using treated dust cloths, treated dusting tools, a damp sponge, or a tank vacuum with crevice tool, brush attachment, and wall attachment. After high dusting, all areas and surfaces above 6-1/2 feet from the floor surface shall be free from all types of soil removable by dusting or damp wiping and shall blend in with the areas below 6-1/2 feet high.

H. Clean Drinking Fountains: Use a spray bottle and germicidal detergent, sponge, cloth, brush or abrasive pad to remove all obvious soil, streaks, smudges, etc., from the drinking fountain and cabinet, then, disinfect all porcelain and polished metal surfaces including orifices and drain. After cleaning, the entire drinking fountain shall be free from streaks, stains, spots, smudges, scale, and other obvious removable soil.

I. Clean Kitchen Area: Perform the following activities:

- (1) Remove trash (reference Paragraph B.).
- (2) Sweep floors (reference Paragraph C.).
- (3) Wet mop (reference Paragraph D.).
- (4) Spot clean (reference Paragraph E.).
- (5) Dusting (reference Paragraph F.).
- (6) Completely damp clean and disinfect all outer surfaces of sinks, microwaves, stoves, refrigerators, counter tops, dispensers, and other surfaces using a germicidal detergent from a spray bottle, a clean sponge, polyester abrasive pad or synthetic fiber cloth.
- (7) Clean interior of microwave oven with germicidal detergent.
- (8) Re-supply all towel dispensers and soap dispensers.

J. Buffing: Prior to being buffed, the floor surface shall be swept. Throw rugs shall be vacuumed or shaken out thoroughly outside. A single disc floor machine and buffing pad or brush shall be used to restore a uniform gloss and protective finish to the floors. A spray buff solution will be applied with a spray bottle as necessary to both clean and provide a uniform gloss and protective finish. All areas accessible to the floor machine shall be buffed. Chairs, trash receptacles, etc. shall be moved as necessary to buff underneath. After buffing, the floor shall have a uniform glossy appearance, free of scuff marks, heel marks and other stains.

K. Stripping and Refinishing Floors:

(1) Stripping shall be defined as the complete removal, without damage to the floor surface, of all finish and/or sealer from all visible floor surfaces and from those floor surfaces which can be exposed by the removal of non-fixed furnishings. Stripping shall also include the complete removal of all marks, scuffs, stains, etc., except in cases in which there is damage to the floor surface.

The stripping chemical(s) used shall meet the specification for the type of finish and/or sealer being stripped, and shall be used according to the manufacturer's directions. The floor shall be scrubbed with a single disc floor machine equipped with a stripping pad. The stripping solution and rinse water shall be picked up with a wet/dry vacuum except in areas where its use is impossible or impractical. All floor surfaces to which stripper has been applied shall be thoroughly rinsed with clean water. When a wet/dry vacuum is used, the area shall be rinsed at least once after the stripping solution has been removed.

If a mop is used to pick up the stripping solution, the area shall be rinsed at least twice.

(2) Refinishing shall be defined as the proper application of at least two coats of the proper finish and/or sealer to all traffic areas and one coat of finish to areas receiving no traffic. No finish which has been removed from its original container shall be returned to that container. After the finish has dried, the shine shall be uniform and have no streaks, swirls, etc. No stripping solution shall remain on baseboards, doors, or other non-floor surfaces.

L. Vacuum Carpet: Prior to carpeted floors (including steps) being completely vacuumed, the carpeted area shall be policed to remove all surface litter such as paper, gum, rubber bands, paper clips, staples, etc. Throw rugs shall be vacuumed or shaken out thoroughly outside. A beater-bar type carpet vacuum shall be used to vacuum surface soil and embedded grit from all areas accessible to the carpet vacuum. The beater-bar shall be adjusted to correspond with the pile height of the carpet. Chairs and trash receptacles shall be moved where necessary to vacuum underneath. Additionally, when necessary to prevent any visible accumulation of soil or litter in carpeted areas inaccessible to the beater-bar type carpet vacuum, a tank vacuum with crevice tool and brush attachment shall be used. After the carpeted floor has been completely vacuumed, it shall be free of all visible litter, soil, and embedded grit.

M. Carpet Cleaning: The Contractor may use either the water extraction method or the dry foam method of carpet cleaning. The method of cleaning shall comply with the applicable paragraph that follows:

(1) Carpet Cleaning, Water Extraction Method - Carpet cleaning, water extraction method, shall be defined as the spot cleaning, vacuuming, and operation of the water extraction equipment, and re-vacuuming of all carpet in an area. All vacuuming, both before and after the use of the water extraction equipment shall be done with a medium duty pile lifter vacuum. All stained areas shall be treated with spot cleaning solution, following the directions of the manufacturer of the solution. Spot cleaning should continue until as much of the stain as possible has been removed. The water extraction equipment and materials shall meet the specifications given herein. The water extraction equipment shall be operated over the entire carpeted area. All instructions provided by the manufacturer of the water extraction equipment and materials shall be followed during their use. After operating the water extraction equipment and allowing sufficient drying time, the carpet shall be vacuumed following a pattern which will give the carpet pile a uniform appearance.

(2) Carpet Cleaning, Dry Foam Method - Dry foam shampooing of carpets shall be defined as the spot cleaning, vacuuming, shampooing, and re-vacuuming of all carpet in an area. All vacuuming, both before and after shampooing, shall be done with a medium-duty pile lifter type vacuum. All stained area shall be treated with spot cleaning solution, following the directions of the manufacturer. Spot cleaning should be continued until as much of the stain as possible has been removed. The shampooing shall be done using equipment and materials specifically designed for dry foam shampooing and meeting the specifications for such equipment and materials given in this document. The instructions provided by the manufacturers of the equipment and materials shall be followed during its use. Areas, such as corners, which are inaccessible to the machine shall be shampooed with foam

from the machine and manual scrubbing devices. After shampooing and allowing sufficient drying time, the carpet shall be vacuumed following a pattern which will give the carpet pile a uniform appearance.

N. Clean Furniture: Cleaning furniture shall consist of the removal of evident soil, smudges, and dust from office chairs, visitors chairs, file cabinets, benches, exhibits, tables, telephones and other type furnishings. Cleaning of vinyl furniture shall be accomplished with a spray bottle of neutral detergent for hard-to-remove soil. Cleaning of upholstered furniture shall be accomplished using a tank vacuum with upholstery attachment, dry foam concentrate, and a soft bristle brush.

Once a year during a regular furniture cleaning scheduled in July, all fabric covered chairs will be steam cleaned using an emulsifier and the water extraction method. After this cleaning they will be sprayed with an appropriate stain protector. After the stain protector is applied the chair shall be wiped clean of any residue.

O. Clean Markerboard Trays: Wipe the chalk/marker tray with a damp sponge or cloth to remove dust. Remove excess chalk dust or marker dust from erasers by vacuuming.

P. Wash Interior Glass: Wash interior glass shall be defined as the complete removal of smudges, tape, oil film, and other types of soil from all glass in interior partitions, walls, doors, displays, exhibits, pictures and other glass areas (this includes both glass in exterior doors and vestibules). A glass cleaning chemical, window squeegee tool with rubber blade, clean sponge, and synthetic fiber cloths shall be used. The glass and frame shall be rinsed to remove any detergent solution residue. After washing, the glass areas shall be free of dust, soil, streaks, and water marks. Glass cleaner splash and drip marks shall be removed from all adjacent surfaces. Certain displays, exhibits, and pictures may preclude the use of a squeegee and/or require care to avoid damage due to excess fluid use. Windows in visitor center lobby entrance shall not be washed with an ammonia based solution.

Q. Wash Exterior Glass: Wash exterior glass shall be defined as the complete removal of smudges, hard water deposits, tape, oily film, cobwebs, dust, and other types of soil from both sides of the glass and frames of exterior windows, doors, vestibules, etc. During times water is spilling through the dam's spillway, water deposits may occur on exterior glass located at the Visitor Center and Access Route. A glass cleaning chemical, window squeegee tool with rubber blade, clean sponge, and synthetic fiber cloths shall be used. The glass and frame shall be rinsed to remove any detergent solution residue. After washing, the glass areas, window frames, and window sills shall all be free of smudges, taps, oily film, cobwebs, dust and all other types of soil, streaks, and watermarks. Glass cleaner splash and drip marks shall be removed from all adjacent surfaces.

R. Entrance Exteriors: Perform the following activities:

- (1) Building exteriors adjacent to personnel and public entrance doors shall be swept to remove any accumulation of cobwebs and insects or bird nests.
- (2) Entrance door windows and adjoining glass panels, to the left and right, shall be cleaned in accordance with paragraphs P and Q.
- (3) Walkways shall be swept or vacuumed to the end of the walkway or the nearest vehicular parking or traffic area.

S. Litter Collection: Litter collection consists of collecting all refuse and litter within the defined boundaries of work areas indicated on enclosed drawings, work area descriptions, and performance frequency table. These areas surround and include viewpoints, boat ramps, parking areas, public use areas, offices, roads and road shoulders (road shoulder is defined as all area within 30 feet of the outside edge of roadway). Litter shall include, but not be limited to pop cans, bottles, paper, cigarette butts, boxes, fish waste, etc. Collected litter shall be deposited in the same dumpster used for trash.

T. Vault Toilet Cleaning: Perform the following activities:

- (1) Vault toilet cleaning will be performed on days scheduled in accordance with the performance frequency schedules, between the hours of 6:00 AM and 8:00 PM. However, cleanings must be

scheduled to occur consistently in the mornings or afternoons. Major changes in scheduled cleaning times must be coordinated with the COR in advance.

(2) The fixture, stools, urinals, and toilet risers (inside and out) will be thoroughly washed, using an approved cleaning agent and disinfectant. During freezing temperatures, minimal water shall be used, insuring that icy conditions do not build up. The floors, including aprons and the first 10 feet of adjoining sidewalk will be swept clean.

(3) Debris - paper, matches, cigarette butts, etc. shall be removed.

(4) All insects, insect nests, bird nests, cobwebs, dirt, and any debris or residue left from insects or animals will be removed from the interior of the vault toilet and concrete apron in front of the vault toilets.

(5) Markings, stains, and all undesirable substances will be removed from walls, doors, floors, etc. with either chemical solvents or cleaning agents. If a stain, mark or substance cannot be removed by reasonable cleaning efforts, the COR shall be advised.

(6) An odor suppressant, which biologically interacts with the waste, will be applied in the toilets after cleaning. This application will be done in such a manner as to avoid direct contact with the toilet seat.

(7) Once during the last 7 days of every month (March through September only), the interior and exterior of all vault toilets will be thoroughly washed down by means of a pressure sprayer with approved cleaning agent and disinfectant. This will include the washing of all fixtures, stools, urinals, floors and ceiling.

(8) Toilet tissue will be replenished as needed to provide an adequate supply until the next scheduled cleaning.

U. General Janitorial Service: The actual services and locations where the work will be performed within this bid item will be decided upon by the COR on an as needed basis. The services shall include those already listed in this contract but will be used in additional areas or as supplemental jobs. The services shall also include others within the broad range of janitorial services including but not limited to sweeping, dusting, mopping, vacuuming, spot cleaning, glass cleaning, restroom cleaning, snow removal, etc. Equipment gas/oil, trash bags, restroom consumables, etc., shall still be furnished by the Contractor as it is with the other services. The locations of these services shall include those areas already on this contract, as well as the broader area shown on the Project Overview Map. As a guide, the Contractor will be given, 7 days to complete jobs of 10 hours duration or less, and 14 days to complete jobs of greater than 10 hours duration.

2. PERFORMANCE LOCATION

2.1 Work is to be performed in at least 12 separate areas at Chief Joseph Dam; Visitor Center, Security Station, Administration Building, Commons Building, Spillway Viewpoint, Lower Spillway, Orientation Area, South Viewpoint, Foster Creek, Debris Basin, Willow Flats (upstream Boat Ramp), and Brandt's Landing (reference attached drawings in Appendix A, depicting general work areas). Each of these areas are addressed separately in the performance frequency table (exhibit A). In addition, General Janitorial Service hours will be performed as needed at any locations shown on the Project Overview and Road System Map.

2.2 A narrative describing specific work areas follows:

a. The Visitor Center includes an entrance lobby, viewing area of powerhouse, exhibits, stairway, restrooms, audio-visual room with chairs, storage room and janitorial supply room (reference drawing #2).

b. The Security Station consists of a restroom, console area and office area (reference drawing #4). The station's surrounding sidewalks are included as well.

The Administration Building shall consist of all rooms, entrances and halls, including but not limited to, office space, conference rooms, training rooms, storage rooms, restrooms, and kitchen (reference drawing #6).

The Commons Building includes a large conference room with a movable partition that can be used to divide it into 2 rooms (reference drawing #5). There is a kitchen area adjoining the conference room. An adjoining hallway leads to restrooms, a janitorial/mechanical room and a computer lab. The isolated storage room is not included. The restrooms have both interior and exterior doors. All rooms except those exempted are serviced including entrance areas. The surrounding sidewalks, ramps and steps are included as well.

Spillway Viewpoint Walkway & Restrooms shall consist of two flush restrooms, janitorial storage area, and concrete walkway from paved parking area down to the restrooms. The hatched area in drawing #3 depicts the work area.

f. The Vault Toilets each have a single toilet. They are constructed with pre-cast concrete walls and floors with inside dimensions of approximately 5-1/2 feet by 6-1/2 feet. A concrete apron with approximate dimensions of 5 feet by 5 feet lies outside the entrance door. The Lower Spillway, South Viewpoint, Foster Creek, Debris Basin, and Willow Flats Boat Ramp Vault Toilet locations are located shown on drawing #1. On the same drawing, Brandt's Landing is located approximately 6 miles by road from the Boat Ramp. A four-wheel drive vehicle will be required to access this site during the winter.

g. The Orientation Restroom consists of an adjoining pair of restrooms containing 4 toilets, 2 urinals and 4 sinks (reference drawing #7). Also included is a mechanical room with janitorial storage and a janitorial sink. The sidewalk area immediately in front of this building and extending to the parking lot is also included with this restroom.

3. PERFORMANCE TIMES

3.1 Janitorial services shall be performed at the Administration Building and Commons Building at times other than during office hours. Office hours shall be from 6:30 a.m. to 5:30 p.m. for the Administration Building and the Commons Building (Mon-Fri), unless determined otherwise by the COR. In addition at the Commons Building there may be evening and weekend events scheduled that will require the janitorial services to occur at other than normal times.

3.2 Janitorial services at the Visitor Center shall be performed at times other than when the Visitor Center is open to the public. Visitor Center hours will be from 8:00 a.m. to 5:00 p.m., unless determined otherwise by the COR.

Janitorial services at the Security Station will be performed between 5:30 p.m. and 6:30 a.m.

4. PERFORMANCE FREQUENCY SCHEDULES

Immediately following is the performance frequency schedule, depicting what work is to be performed when and in what area. This schedule covers all contract years, extending from 1 April to 30 March in the following year.

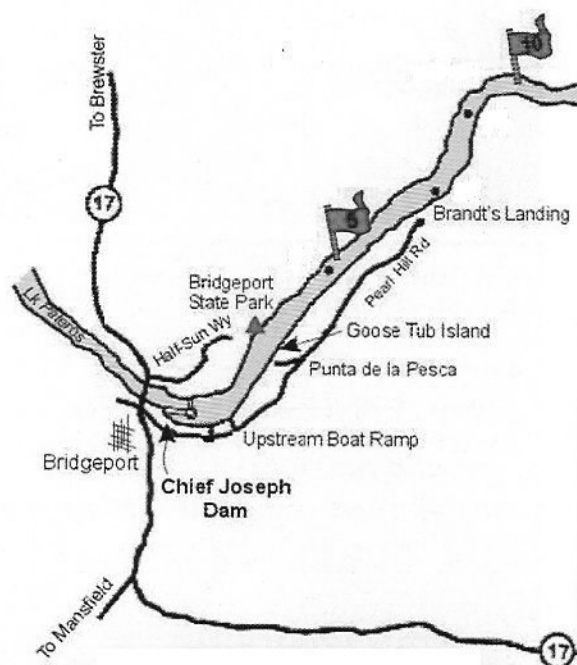
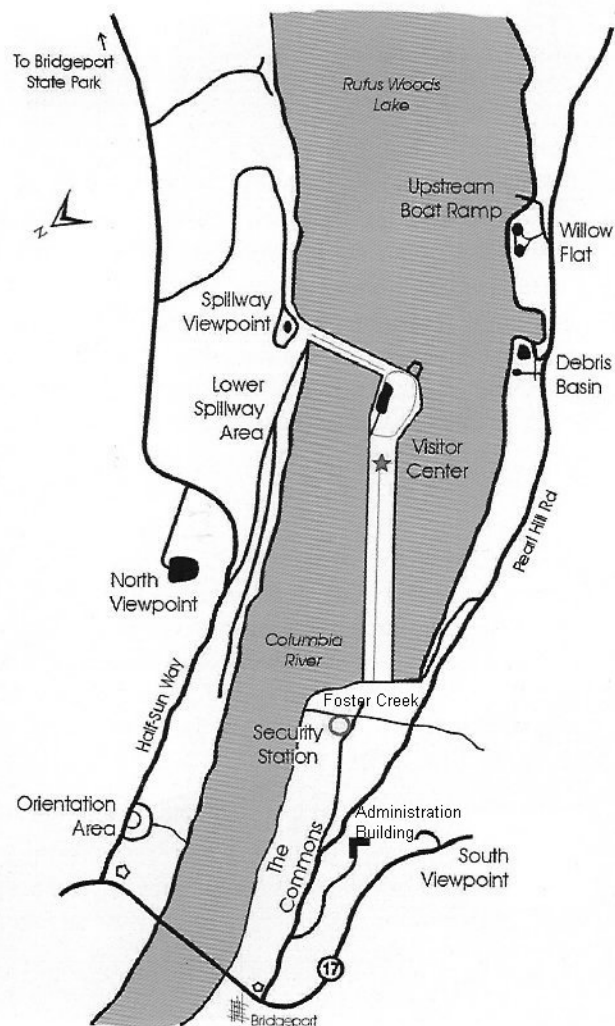
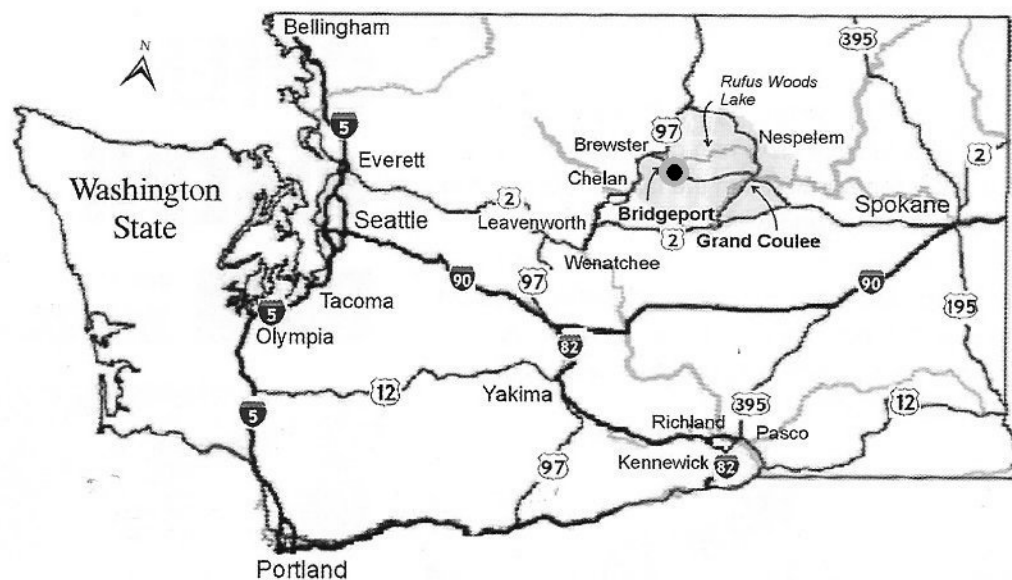
ATTACHMENT:Exhibit A - Table 1 Performance Frequency Schedule

TABLE 1		PERFORMANCE FREQUENCY SCHEDULE					
			April through October Spillway Overlook	March through February			
	Work Requirements	May through September Visitor Center		Security Station	Admin. Building	Commons Building	Orientation Restroom
A.	Clean & Supply Restrooms	Su Tu Th	Su Tu Th	Su T Th	Su T Th	Su Th	Su T Th
B.	Remove Trash	Su Tu Th		Su T Th	Su T Th	Su Th	
C.	Sweep Floors / Walkways / Porches		Su Tu Th	Su T Th		Su Th	
D.	Wet Mop Floors			Su T Th		Su Th	
E.	Spot Clean	Su Tu Th	Sunday	Sunday	Sunday	Sunday	Sunday
F.	Dusting	Su Tu Th		Sunday	Su Tu Th	Su Th	Sunday
G.	High Dusting	Thursday	Thursday	Thursday	Thursday	Thursday	Thursday
H.	Clean Drinking Fountains	Su Tu Th	Su Tu Th		Su T Th	Su Th	Su T Th
I.	Clean Kitchen Area			Sunday	Su T Th	Su Th	
J.	Buffing				Su T Th	Su Th	
K.	Stripping & Refinishing Floor	3Q		4Q	4Q	4Q	4Q
L.	Vacuum Carpet	Su Tu Th			Su T Th	Su Th	
M.	Carpet Cleaning	3Q			4Q	4Q	
N.	Clean Furniture	Monthly		Monthly	Monthly	Monthly	
O.	Clean Markerboards				Su T Th	Sunday	
P.	Wash Interior Glass	Su Tu Th		Sunday	4Q	4Q	4Q
Q.	Wash Exterior Glass	Thursday		3Q	3Q	3Q	3Q
R.	Entrance Exteriors	Sunday	Sunday	Sunday	Sunday	Sunday	Sunday
S.	Litter Collection						
U.	General Janitorial Service	<===== As Directed by COR =====>					

APPENDIX A

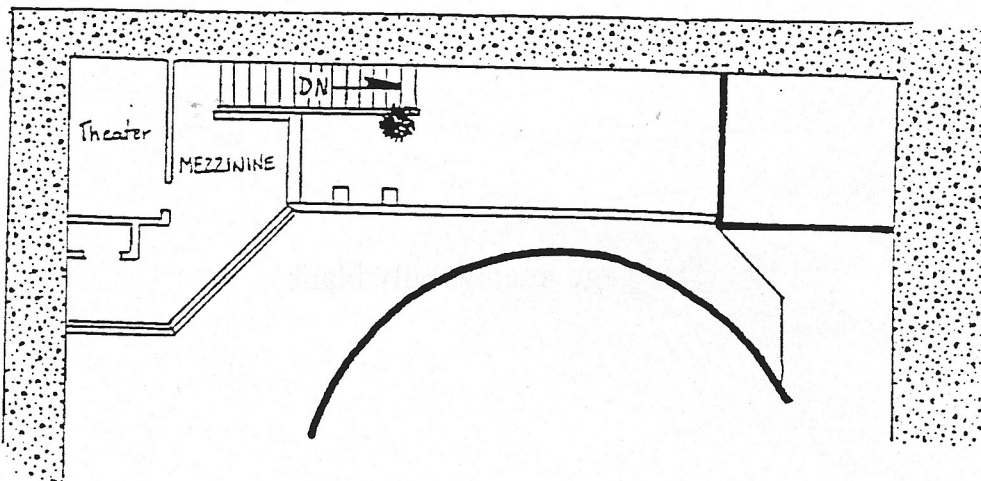
CONTENTS:

- Drawing # 1 - Project Overview & Road System
- Drawing # 2 - Visitor Center
- Drawing # 3 - Spillway Viewpoint
- Drawing # 4 - Security Station
- Drawing # 5 – Commons Building
- Drawing # 6 - Administration Building
- Drawing # 7 - Orientation Restroom

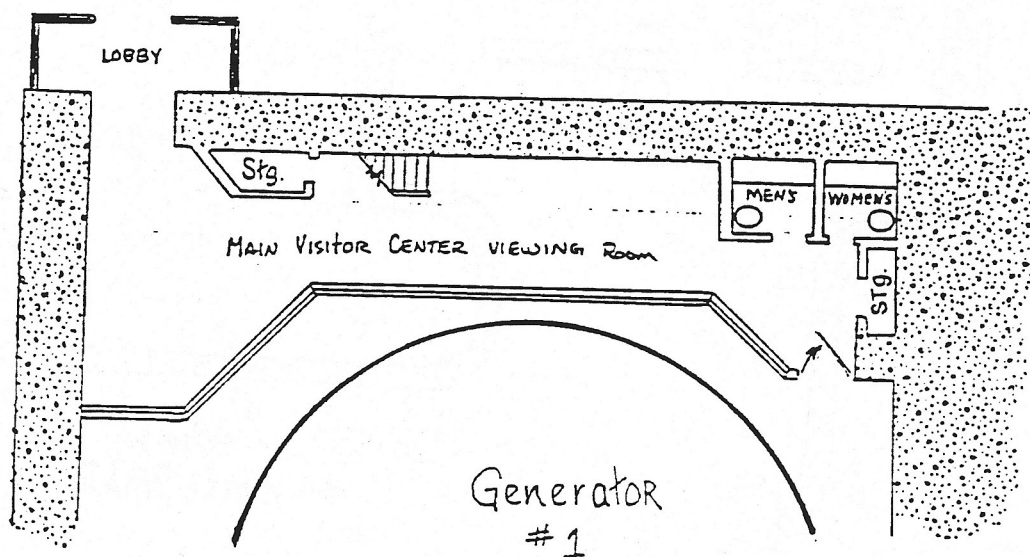


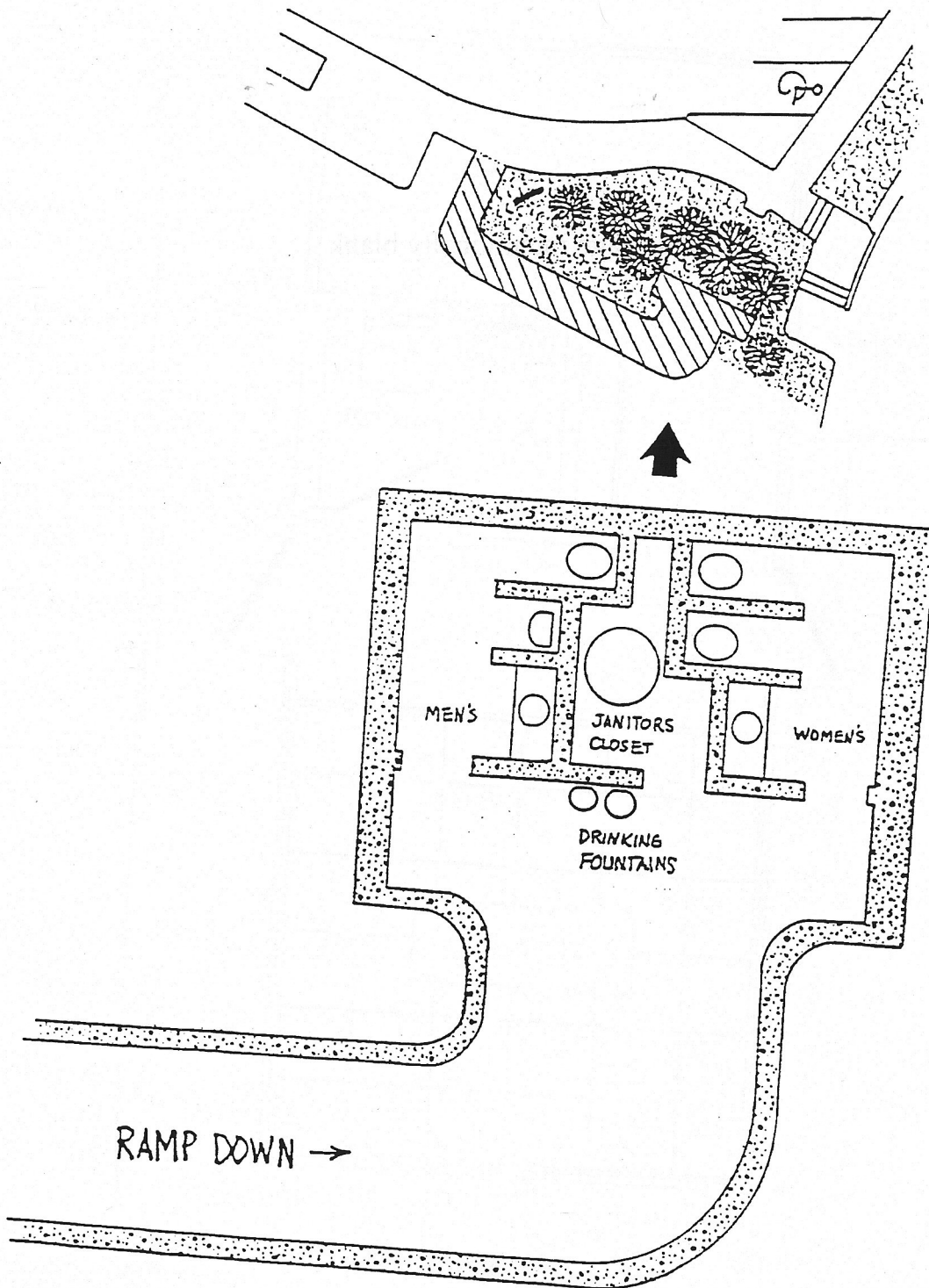
Drawing #1

Project Overview and Road System

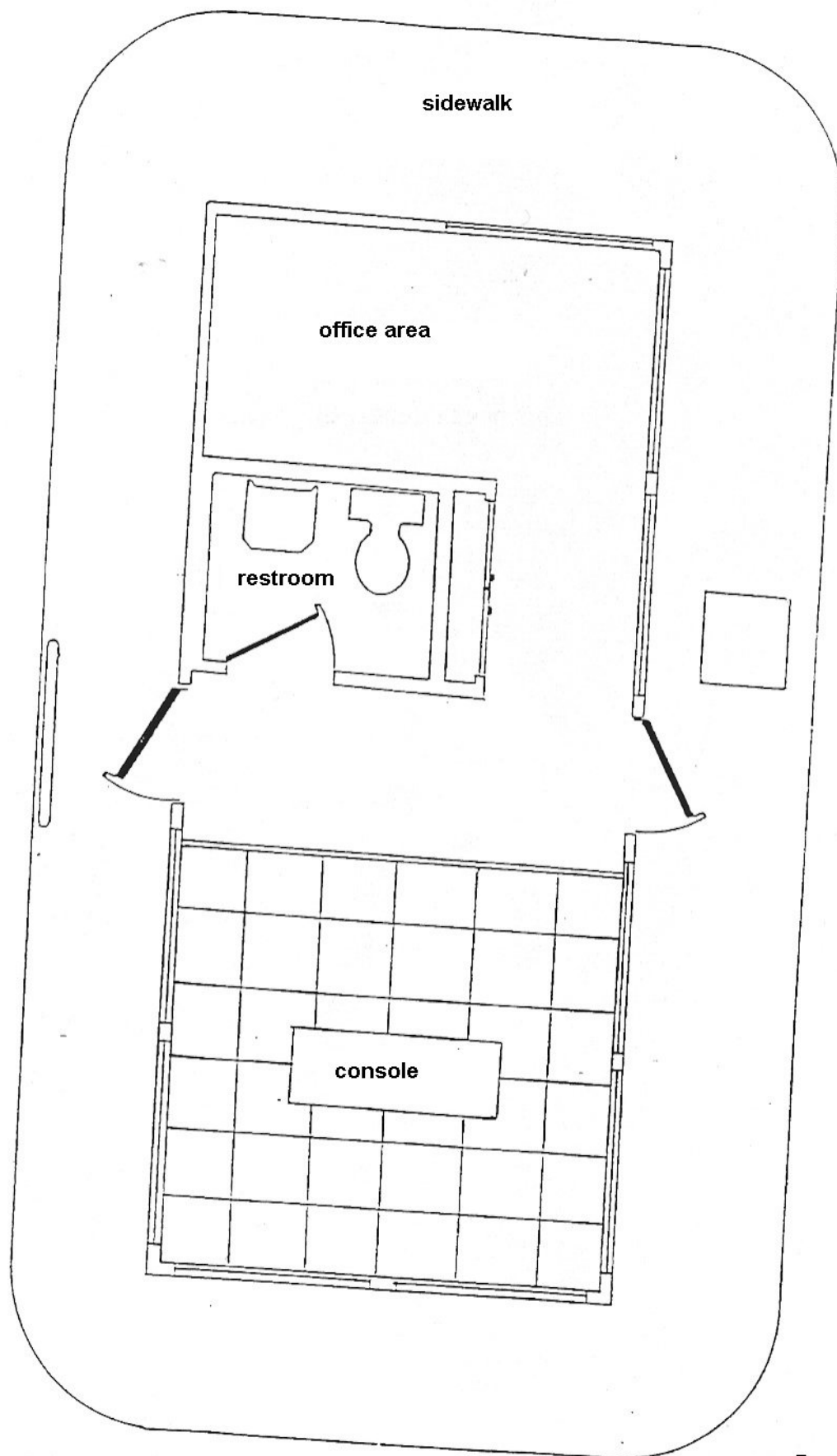


Drawing #2
Visitor Center



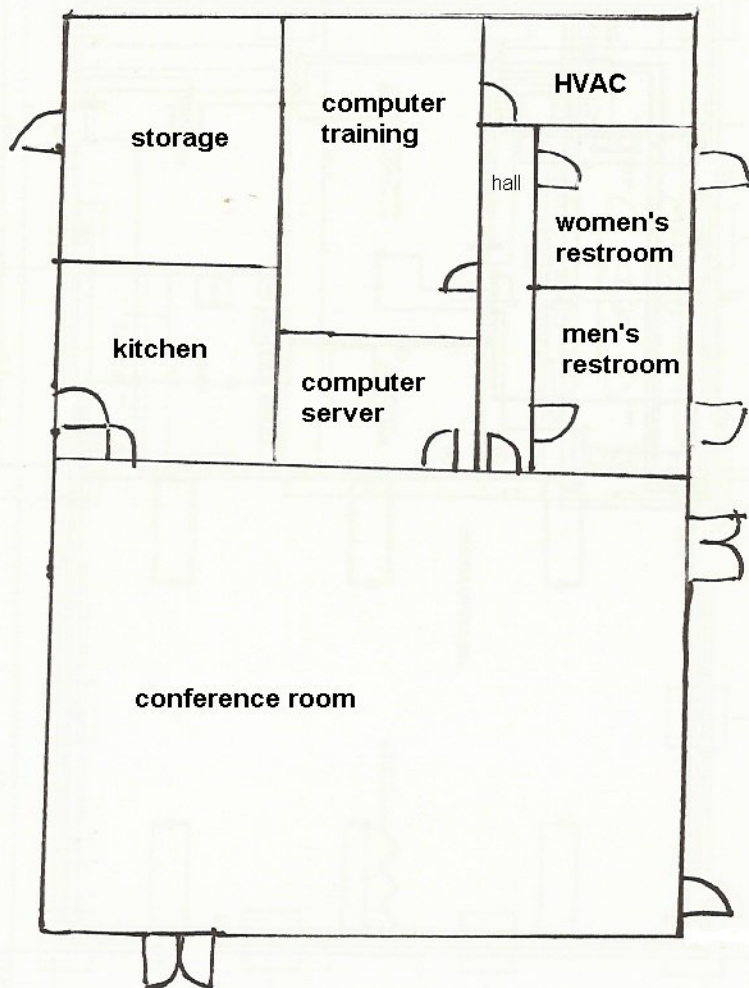


Drawing #3
Spillway Viewpoint



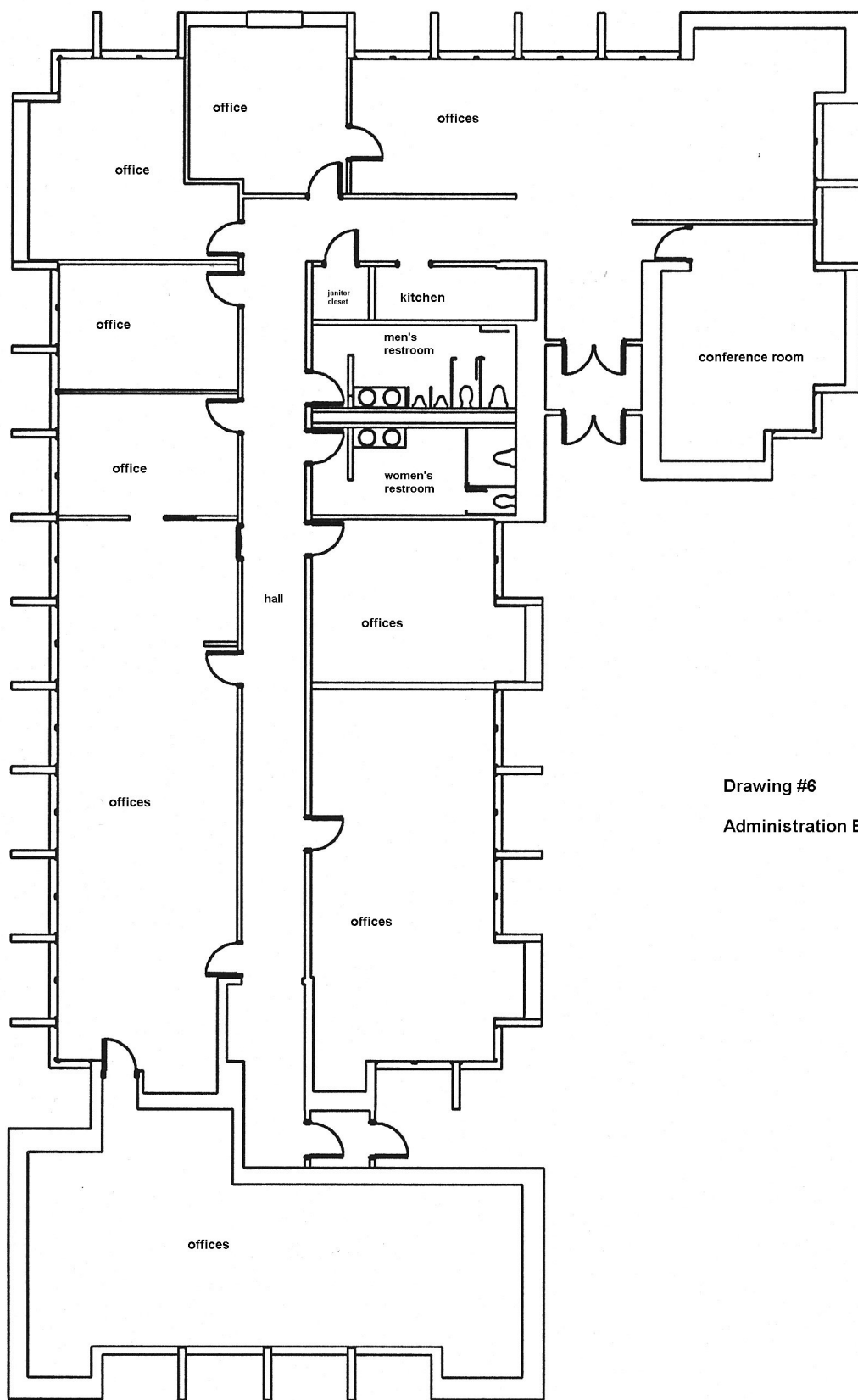
Drawing #4

Security Station



Drawing #5

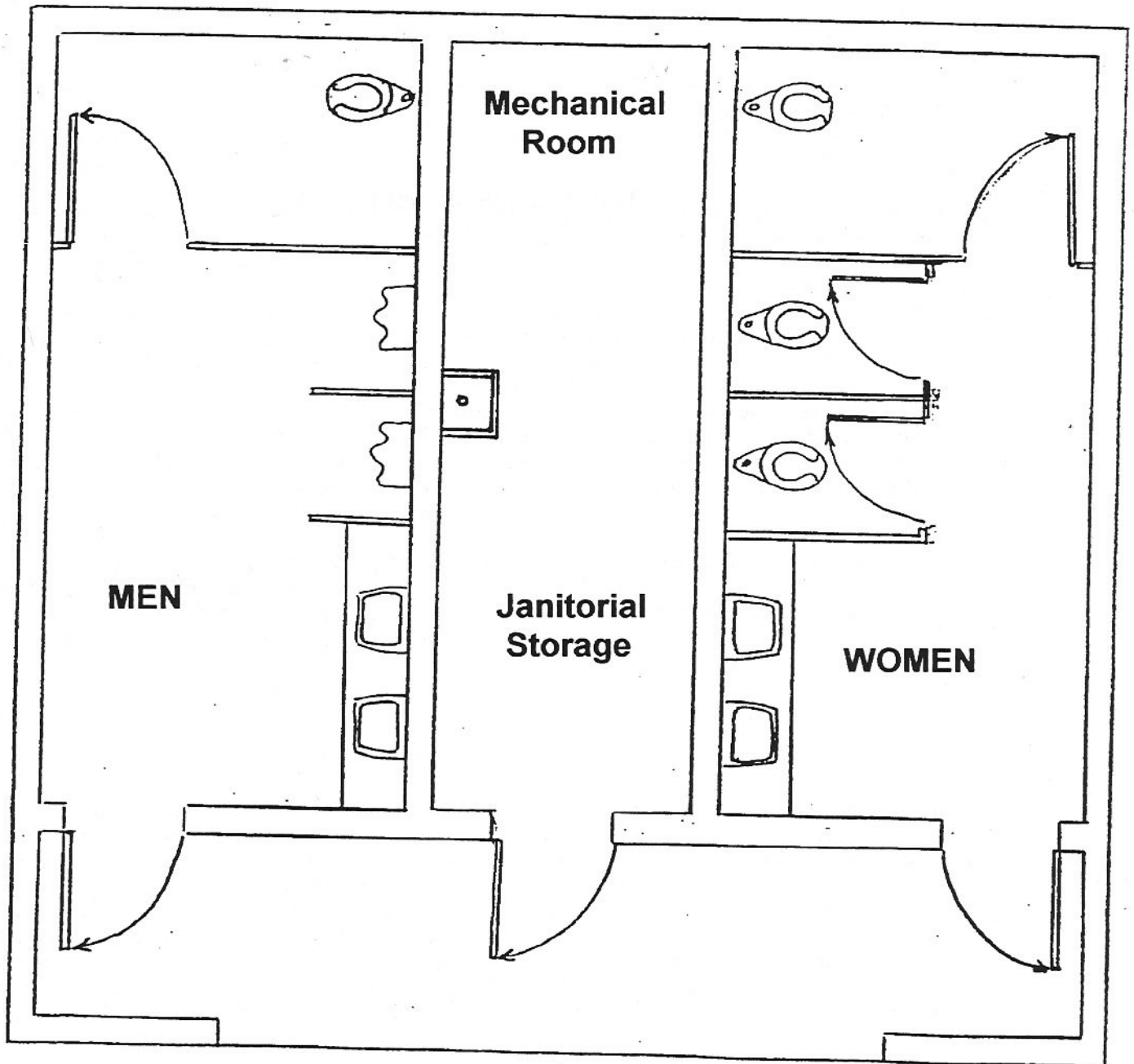
Commons Building



Drawing #6
Administration Building

Drawing #7

Orientation Restroom



QUOTE SUBMISSION INSTRUCTIONS

THIS PROJECT IS SET-ASIDE FOR SMALL BUSINESS CONCERNS – COMPLETE THE REPRESENTATIONS AND CERTIFICATIONS IN THE CLAUSES SECTION AND RETURN WITH THE COMPLETED QUOTE

Quotes shall be plainly marked as follows:

QUOTE FOR: Chief Joseph Dam Janitorial Services
Request for Quote No. W912DW-04-Q-0052

CLOSING DATE AND TIME: MARCH 2, 2004 10:00 AM. Local Time

AMENDMENTS NUMBERED _____ HAVE BEEN RECEIVED (FILL IN ONLY IF SOLICITATION IS AMENDED)

Responses may be emailed: scott.w.britt@usace.army.mil or faxed ATTN Scott Britt: 206 764-6817 until the date and time set for closing.

PROSPECTIVE OFFERORS: The Director of Defense Procurement has issued a final rule amending the Defense Federal Acquisition Regulations Supplement (DFARS) to require contractors to be registered in the DOD Central Contractor Registration (CCR) for awards resulting from solicitations issued after May 31, 1998.

This rule more efficiently implements the Debt Collection Improvement Act of 1996, as it **requires contractors to be registered in CCR for consideration of future solicitations, awards, and payment. Registration is required prior to award of any contract, basic agreement, basic ordering agreement, or blanket purchase agreement from a solicitation issued after May 31, 1998.**

LACK OF REGISTRATION IN THE CCR DATABASE WILL MAKE AN OFFER INELIGIBLE FOR AWARD.

The web site may be accessed at <http://ccr2000.com>. You may call 1-888-227-2423 to obtain a Registration Packet or to register On Line at www.acq.osd.mil/ec.

ELECTRONIC FUNDS TRANSFER (EFT): Effective 99 Jun 01, the Government will make all payments by EFT (unless the Government VISA credit card is accepted). The only exceptions are: 1) Foreign Vendors; 2) Government Agencies, and 3) One time payments. The EFT forms and instructions are on the USACE Finance Center (UFC) Web Page; www.fc.usace.army.mil The UFC points of contact for this action are Ms. Nita Clower, 901/874-8542 and Mr. Michael Rye, 901/874-8543.

PROVIDE THE FOLLOWING INFORMATION WITH YOUR QUOTE:

Federal Taxpayer's ID Number: _____
DUNS Number: _____
Email: _____
Remit to Address:
Company Name: _____
Address: _____
City/State/Zip: _____

I. Award will be made in accordance with Evaluation Factors.

1. Evaluation Factors- Simplified Acquisition

a. Introduction:

This request for quotation contains evaluation factors for the Janitorial Services identified in the Statement of Work. The Government reserves the right to make an award that is most advantageous as a result of Best Value Evaluation Factors.

b. The following process shall be used to evaluate offers:

In accordance with the provisions contained herein, the Government will select the most advantageous offer based on the merit of past performance and price. To be considered for award, responses shall conform to the terms and conditions contained in this solicitation. Utilization of Specific evaluation factors shall determine the most advantageous offer. Descriptions of these evaluation factors are as follows:

- (1) **Evaluation Factors:** The Primary evaluation factor for this solicitation is Past Performance. The Secondary evaluation factor is Price. These two evaluation factors are described, in descending order of importance, as follows:

- (i) **Past Performance** - Each firm's past performance is to be evaluated using Past Performance Customer Satisfaction Surveys. Clearly print four (4) copies of the incorporated survey form and transmit each form to the customer completing the survey. Survey information must pertain to janitorial services similar to the scope of work identified herein; performed within the last five (5) years. Please note that the points of contact (POC) included on the forms should be familiar with your work to provide an accurate evaluation of your performance. View the survey for explanation of ratings and questions

Using Past Performance Survey ratings, firms receive an overall rating of Green, Yellow-Green, Yellow, or Red. These ratings are defined as follows:

- (i) **Green** –Of the 16 responses, the Offeror receives at least 14 Excellent ratings, with no Adequate, Poor, or Unsatisfactory ratings.
(ii) **Yellow-Green** – Of the 16 responses, the Offeror receives at least 12 Excellent ratings, with no Adequate, Poor, or Unsatisfactory ratings.
(iii) **Yellow** – Of the 16 responses, the Offeror receives at least 10 Excellent ratings, with no Poor, or Unsatisfactory ratings
(iv) **Red** – Of the 16 responses, the Offeror receives any Poor or Unsatisfactory ratings.

NOTE: Questionnaire references that do not resemble services similar to the scope of work identified herein will be given “good” ratings for all four questions.

A lack of timely return of surveys that threatens to delay award will earn “good” ratings for all unanswered ratings..

- b. **Price:** Prices quoted will be considered as secondary to Past Performance and will be independently evaluated to determine whether the proposed price is complete and reasonable and to aid in the determination of the offerors' understanding of the work and ability to perform the contract. Price will be evaluated inclusive of options.

2. Selection Board:

The Contracting Officer may establish a selection board to conduct an evaluation of each quote received in response to this solicitation. Evaluation of each firm is based exclusively on the merits and content of the submitted quote and records of performance of previous Government contracts. The Board will not consider any information incorporated by reference or otherwise referred to by the firm.

3. Best Value Analysis:

The Government is primarily concerned with making award to the contractor exhibiting superior past performance/experience. Utilization of the tradeoff process of evaluation is used to determine the best value to the Government. The tradeoff process permits tradeoffs among price and non-price factors and allows the government to consider award to other than the lowest priced offeror. Be advised that greater consideration is given to the evaluation of past performance rather than price. The highest past performance rating is "green" and the offer in that category is eligible for award. However, in the case of more than one "green" rated offeror, price becomes the determining factor of award. In the case that there are no "green" rated offerors, or that the "green" rated offer's price is less than fair and reasonable, the award will be determined using the "yellow-green" category. Likewise, the "yellow" category will be used if there are no "yellow-green" competitors. Contractors with "red" ratings are not eligible for award. It is the intent of the Government to make award based upon initial offers, without further discussions or additional information.

4. Basis of Award:

Award shall be made to a higher rated offeror and may be awarded to a higher priced offeror if the offer is sufficiently more advantageous to the Government, inasmuch, to justify the payment of a higher price. The degree of importance of price as a factor shall become more important when past experience/ performance are relatively equal in merit. Prices quoted for this project reflects all cost associated with the work required to complete the tasks identified in the Scope of Work and will be evaluated to reflect the Contractor's understanding of the project requirements, as well as the potential to provide the Best Value to the Government at a Fair and Reasonable Price.

5. Site Visit:

Time permitting, site visits may be available. Call Laura Beauregard at 509-686-2225 to arrange a tour of the site. This is not a requirement.

CUSTOMER SATISFACTION SURVEY (PAGE 1 OF 2)W912DW-04-Q-0052 - Chief Joseph Dam Janitorial Services **DUPLICATE THIS FORM AND SEND TO 4 REFERENCES****SECTION 1 -- TO BE COMPLETED BY THE OFFEROR AND PROVIDED TO THE CUSTOMER REFERENCE****Name of Firm Being Evaluated:** _____**Project Title & Location:** _____**Project Dollar Value:** _____**Year Completed:** _____ **Project Manager:** _____**SECTION 2 – CUSTOMER REFERENCE, PLEASE COMPLETE AND EMAIL OR FAX DIRECTLY TO:
Scott Britt - U.S. Army Corps of Engineers: scott.w.britt@usace.army.mil FAX: (206) 764-6817****Forms submitted by other than the customer (i.e., by the offeror), will not be considered.**

OVERVIEW: The firm shown above has submitted a proposal on a Seattle District Corps of Engineers project and provided your name as a customer reference. Part of our evaluation process requires information on the firm's past performance. Your input is important to us and responses are required no later than the time and date proposals are due for inclusion in our evaluation.

Name of Individual completing survey: _____**Firm Name:** _____ **Phone Number:** _____**Relationship to this Project:** _____

The Following Chart depicts the rating that are to be used to evaluate the contractor's performance:

E	VG	S	M	U
Exceptional	Very Good	Satisfactory	Marginal	Unsatisfactory
Performance met all contract requirements and exceeded expectations. Problems, if any, were negligible, and were resolved in a timely and highly effective manner.	Performance met all contract requirements and exceeded some. There were a few minor problems which the contractor resolved in a timely, effective manner.	Performance met contract requirements there were some minor problems, and corrective actions taken by the contractor were satisfactory.	Performance did not meet some contractual requirements. There were problems, some of a serious nature, for which corrective action was only marginally effective.	Performance did not meet contractual requirements. There were serious problems, and the contractor's corrective actions were ineffective.

CUSTOMER SATISFACTION SURVEY (PAGE 2 OF 2)

W912DW-04-Q-00 - Chief Joseph Dam Janitorial Services

In the following blocks, please indicate your overall level of satisfaction with the work performance of the firm shown in Section 1.

Reference the chart outlined on page 1 of this survey.

For any marginal or unsatisfactory rating, please provide explanatory narratives in the remarks block. These narratives need not be lengthy, just detailed. If a question is not applicable, circle N/A. If more space is needed, then go to the end of the questionnaire or attach additional pages. Be sure to identify your continued narration with the respect line number, your name and project name.

	Quality of Work	Circle the appropriate rating using the chart on page 1
A	Quality of workmanship/quality of service	E V S M U
B.	Timeliness of performance	E V S M U
C.	Professional and cooperative attitude	E V S M U
G.	Timely identification/correction of deficient work	E V S M U

REMARKS: (Discuss strengths and weaknesses of the firm)

Your assistance in providing this past performance information is appreciated.

CLAUSES INCORPORATED BY REFERENCE

52.212-1	Instructions to Offerors--Commercial Items	JAN 2004
52.212-4	Contract Terms and Conditions--Commercial Items	OCT 2003

CLAUSES INCORPORATED BY FULL TEXT

52.212-2 EVALUATION--COMMERCIAL ITEMS (JAN 1999)

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:

1. Past performance
2. Price

Past performance is significantly more important than cost or price.

(b) Options. The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

(c) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

(End of clause)

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (JAN 2004)

(a) The Contractor shall comply with the following Federal **Acquisition Regulation** (FAR) clause, which is incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items: 52.233-3, Protest after Award (AUG 1996) (31 U.S.C. 3553).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

___ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (JUL 1995), with Alternate I (OCT 1995) (41 U.S.C. 253g and 10 U.S.C. 2402).

___ (2) 52.219-3, Notice of HUBZone Small Business Set-Aside (Jan 1999) (U.S.C. 657a).

___ (3) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Jan 1999) (if the offeror elects to waive the preference, it shall so indicate in its offer) (U.S.C. 657a).

XX ___ (4) (i) 52.219-5, Very Small Business Set-Aside (JUNE 2003) (Pub. L. 103-403, section 304, Small Business Reauthorization and Amendments Act of 1994).

___ (ii) Alternate I (MAR 1999) to 52.219-5.

___ (iii) Alternate II to (JUNE 2003) 52.219-5.

___ (5)(i) 52.219-6, Notice of Total Small Business Set-Aside (JUNE 2003) (15 U.S.C. 644).

___ (ii) Alternate I (OCT 1995) of 52.219-6.

___ (6)(i) 52.219-7, Notice of Partial Small Business Set-Aside (JUNE 2003) (15 U.S.C. 644).

___ (ii) Alternate I (OCT 1995) of 52.219-7.

___ (7) 52.219-8, Utilization of Small Business Concerns (OCT 2000) (15 U.S.C. 637 (d)(2) and (3)).

___ (8)(i) 52.219-9, Small Business Subcontracting Plan (JAN 2002) (15 U.S.C. 637(d)(4)).

___ (ii) Alternate I (OCT 2001) of 52.219-9.

___ (iii) Alternate II (OCT 2001) of 52.219-9.

___ (9) 52.219-14, Limitations on Subcontracting (DEC 1996) (15 U.S.C. 637(a)(14)).

___ (10)(i) 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns (JUNE 2003) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323) (if the offeror elects to waive the adjustment, it shall so indicate in its offer).

___ (ii) Alternate I (JUNE 2003) of 52.219-23.

___ (11) 52.219-25, Small Disadvantaged Business Participation Program--Disadvantaged Status and Reporting (OCT 1999) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

___ (12) 52.219-26, Small Disadvantaged Business Participation Program--Incentive Subcontracting (OCT 2000) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

XX ___ (13) 52.222-3, Convict Labor (JUNE 2003) (E.O. 11755).

___ (14) 52.222-19, Child Labor--Cooperation with Authorities and Remedies (JAN 2004) (E.O. 13126).

XX ___ (15) 52.222-21, Prohibition of Segregated Facilities (FEB 1999).

XX ___ (16) 52.222-26, Equal Opportunity (APR 2002) (E.O. 11246).

XX ___ (17) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (DEC 2001) (38 U.S.C. 4212).

XX ____ (18) 52.222-36, Affirmative Action for Workers with Disabilities (JUN 1998) (29 U.S.C. 793).

____ (19) 52.222-37, Employment Reports on Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (DEC 2001) (38 U.S.C. 4212).

____ (20)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Products (AUG 2000) (42 U.S.C. 6962(c)(3)(A)(ii)).

____ (ii) Alternate I (AUG 2000) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)).

____ (21) 52.225-1, Buy American Act--Supplies (JUNE 2003) (41 U.S.C. 10a-10d).

____ (22)(i) 52.225-3, Buy American Act--Free Trade Agreements--Israeli Trade Act (JAN 2004) (41 U.S.C. 10a-10d, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, Pub. L. 108-77, 108-78).

____ (ii) Alternate I (JAN 2004) of 52.225-3.

____ (iii) Alternate II (JAN 2004) of 52.225-3.

____ (23) 52.225-5, Trade Agreements (JAN 2004) (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).

____ (24) 52.225-13, Restrictions on Certain Foreign Purchases (OCT 2003) (E.O. 12722, 12724, 13059, 13067, 13121, and 13129).

____ (25) 52.225-15, Sanctioned European Union Country End Products (FEB 2000) (E.O. 12849).

____ (26) 52.225-16, Sanctioned European Union Country Services (FEB 2000) (E.O. 12849).

____ (27) 52.232-29, Terms for Financing of Purchases of Commercial Items (FEB 2002) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).

____ (28) 52.232-30, Installment Payments for Commercial Items (OCT 1995) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).

XX ____ (29) 52.232-33, Payment by Electronic Funds Transfer--Central Contractor Registration (OCT 2003) (31 U.S.C. 3332).

____ (30) 52.232-34, Payment by Electronic Funds Transfer--Other than Central Contractor Registration (MAY 1999) (31 U.S.C. 3332).

____ (31) 52.232-36, Payment by Third Party (MAY 1999) (31 U.S.C. 3332).

____ (32) 52.239-1, Privacy or Security Safeguards (AUG 1996) (5 U.S.C. 552a).

____ (33)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (APR 2003) (46 U.S.C. Appx 1241 and 10 U.S.C. 2631).

____ (ii) Alternate I (APR 1984) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: [Contracting Officer check as appropriate.]

XX ____ (1) 52.222-41, Service Contract Act of 1965, as Amended (MAY 1989) (41 U.S.C. 351, et seq.).

XX ____ (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (MAY 1989) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

XX ____ (3) 52.222-43, Fair Labor Standards Act and Service Contract Act--Price Adjustment (Multiple Year and Option Contracts) (MAY 1989) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

____ (4) 52.222-44, Fair Labor Standards Act and Service Contract Act--Price Adjustment (February 2002) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

____ (5) 52.222-47, SCA Minimum Wages and Fringe Benefits Applicable to Successor Contract Pursuant to Predecessor Contractor Collective Bargaining Agreements (CBA) (May 1989) (41 U.S.C. 351, et seq.).

(d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records--Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) (1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in paragraphs (i) through (vi) of this paragraph in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause--

(i) 52.219-8, Utilization of Small Business Concerns (October 2000) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$500,000 (\$1,000,000 for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(ii) 52.222-26, Equal Opportunity (April 2002) (E.O. 11246).

(iii) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (December 2001) (38 U.S.C. 4212).

(iv) 52.222-36, Affirmative Action for Workers with Disabilities (June 1998) (29 U.S.C. 793).

(v) 52.222-41, Service Contract Act of 1965, as Amended (May 1989), flow down required for all subcontracts subject to the Service Contract Act of 1965 (41 U.S.C. 351, et seq.).

(vi) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (April 2003) (46 U.S.C. Appx 1241 and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor May include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 10 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 day before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 3 years; that is, one base period and two option periods.

(End of clause)

52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS (APR 2002)

(a)(1) The North American Industry Classification System (NAICS) code for this acquisition is 561720.

(2) The small business size standard is \$14 million.

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b) Representations. (1) The offeror represents as part of its offer that it () is, () is not a small business concern.

(2) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents, for general statistical purposes, that it () is, () is not a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it () is, () is not a women-owned small business concern.

(4) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it () is, () is not a veteran-owned small business concern.

(5) (Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (b)(4) of this provision.) The offeror represents as part of its offer that it () is, () is not a service-disabled veteran-owned small business concern.

(6) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents, as part of its offer, that--

(i) It () is, () is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR part 126; and

(ii) It () is, () is not a joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (b)(6)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. (The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture: _____.) Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

(c) Definitions. As used in this provision--

Service-disabled veteran-owned small business concern--

(1) Means a small business concern--

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern," means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.

Veteran-owned small business concern means a small business concern--

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern," means a small business concern --

(1) That is at least 51 percent owned by one or more women; in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

(d) Notice.

(1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.

(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a small, HUBZone small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the

preference programs established pursuant to section 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall--

- (i) Be punished by imposition of fine, imprisonment, or both;
- (ii) Be subject to administrative remedies, including suspension and debarment; and
- (iii) Be ineligible for participation in programs conducted under the authority of the Act.

(End of provision)

52.219-6 NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE (JUN 2003)

(a) Definition.

"Small business concern," as used in this clause, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the size standards in this solicitation.

(b) General. (1) Offers are solicited only from small business concerns. Offers received from concerns that are not small business concerns shall be considered nonresponsive and will be rejected.

(2) Any award resulting from this solicitation will be made to a small business concern.

(c) Agreement. A small business concern submitting an offer in its own name shall furnish, in performing the contract, only end items manufactured or produced by small business concerns in the United States or its outlying areas. If this procurement is processed under simplified **acquisition** procedures and the total amount of this contract does not exceed \$25,000, a small business concern may furnish the product of any domestic firm. This paragraph does not apply to construction or service contracts.

(End of clause)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://www.arnet.gov/far>
<http://farsite.hill.af.mil>
<http://www.dtic.mil/dfars>

(End of clause)

WAGE DETERMINATION

WAGE DETERMINATION NO: 94-2565 REV (19) AREA: WA,SPOKANE

REGISTER OF WAGE DETERMINATIONS UNDER

U.S. DEPARTMENT OF LABOR

FOR OFFICIAL USE ONLY BY FEDERAL AGENCIES PARTICIPATING IN MOU WITH DOL
WASHINGTON D.C. 20210William W.Gross
DirectorDivision of
Wage Determinations

Wage Determination No.: 1994-2565

Revision No.: 19

Date Of Last Revision: 07/18/2003

State: Washington

Area: Washington Counties of Adams, Asotin, Chelan, Columbia, Douglas, Ferry,
Garfield, Grant, Kittitas, Lincoln, Okanogan, Pend Oreille, Spokane, Stevens,
Whitman

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE

MINIMUM WAGE RATE

01000 - Administrative Support and Clerical Occupations	
01011 - Accounting Clerk I	9.68
01012 - Accounting Clerk II	10.88
01013 - Accounting Clerk III	12.75
01014 - Accounting Clerk IV	14.63
01030 - Court Reporter	13.16
01050 - Dispatcher, Motor Vehicle	12.39
01060 - Document Preparation Clerk	11.74
01070 - Messenger (Courier)	8.69
01090 - Duplicating Machine Operator	11.74
01110 - Film/Tape Librarian	11.21
01115 - General Clerk I	7.11
01116 - General Clerk II	8.01
01117 - General Clerk III	10.87
01118 - General Clerk IV	12.21
01120 - Housing Referral Assistant	16.04
01131 - Key Entry Operator I	10.15
01132 - Key Entry Operator II	13.15
01191 - Order Clerk I	9.87
01192 - Order Clerk II	11.59
01261 - Personnel Assistant (Employment) I	10.79
01262 - Personnel Assistant (Employment) II	12.13
01263 - Personnel Assistant (Employment) III	13.51
01264 - Personnel Assistant (Employment) IV	15.65
01270 - Production Control Clerk	16.26
01290 - Rental Clerk	9.33
01300 - Scheduler, Maintenance	12.43
01311 - Secretary I	12.43
01312 - Secretary II	13.87
01313 - Secretary III	16.04
01314 - Secretary IV	19.76
01315 - Secretary V	21.25
01320 - Service Order Dispatcher	15.31
01341 - Stenographer I	11.06
01342 - Stenographer II	12.43
01400 - Supply Technician	17.17
01420 - Survey Worker (Interviewer)	10.40
01460 - Switchboard Operator-Receptionist	9.57
01510 - Test Examiner	13.87
01520 - Test Proctor	13.87
01531 - Travel Clerk I	10.58
01532 - Travel Clerk II	11.12
01533 - Travel Clerk III	11.90

01611 - Word Processor I	10.95
01612 - Word Processor II	12.29
01613 - Word Processor III	13.72
03000 - Automatic Data Processing Occupations	
03010 - Computer Data Librarian	11.29
03041 - Computer Operator I	12.06
03042 - Computer Operator II	14.48
03043 - Computer Operator III	17.47
03044 - Computer Operator IV	19.39
03045 - Computer Operator V	21.49
03071 - Computer Programmer I (1)	16.23
03072 - Computer Programmer II (1)	20.20
03073 - Computer Programmer III (1)	24.05
03074 - Computer Programmer IV (1)	27.62
03101 - Computer Systems Analyst I (1)	23.30
03102 - Computer Systems Analyst II (1)	27.00
03103 - Computer Systems Analyst III (1)	27.62
03160 - Peripheral Equipment Operator	13.16
05000 - Automotive Service Occupations	
05005 - Automotive Body Repairer, Fiberglass	18.85
05010 - Automotive Glass Installer	15.16
05040 - Automotive Worker	15.16
05070 - Electrician, Automotive	16.48
05100 - Mobile Equipment Servicer	14.33
05130 - Motor Equipment Metal Mechanic	16.48
05160 - Motor Equipment Metal Worker	15.16
05190 - Motor Vehicle Mechanic	16.57
05220 - Motor Vehicle Mechanic Helper	13.02
05250 - Motor Vehicle Upholstery Worker	14.33
05280 - Motor Vehicle Wrecker	15.16
05310 - Painter, Automotive	15.81
05340 - Radiator Repair Specialist	15.16
05370 - Tire Repairer	13.21
05400 - Transmission Repair Specialist	16.48
07000 - Food Preparation and Service Occupations	
(not set) - Food Service Worker	8.10
07010 - Baker	10.22
07041 - Cook I	8.84
07042 - Cook II	10.16
07070 - Dishwasher	8.04
07130 - Meat Cutter	12.93
07250 - Waiter/Waitress	8.18
09000 - Furniture Maintenance and Repair Occupations	
09010 - Electrostatic Spray Painter	15.81
09040 - Furniture Handler	12.67
09070 - Furniture Refinisher	15.81
09100 - Furniture Refinisher Helper	13.02
09110 - Furniture Repairer, Minor	14.33
09130 - Upholsterer	15.81
11030 - General Services and Support Occupations	
11030 - Cleaner, Vehicles	8.41
11060 - Elevator Operator	8.98
11090 - Gardener	10.33
11121 - House Keeping Aid I	8.02
11122 - House Keeping Aid II	8.55
11150 - Janitor	9.77
11210 - Laborer, Grounds Maintenance	10.01
11240 - Maid or Houseman	8.02
11270 - Pest Controller	9.96
11300 - Refuse Collector	8.50
11330 - Tractor Operator	10.78
11360 - Window Cleaner	10.24
12000 - Health Occupations	
12020 - Dental Assistant	15.91
12040 - Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver	15.63
12071 - Licensed Practical Nurse I	12.67

12072 - Licensed Practical Nurse II	14.22
12073 - Licensed Practical Nurse III	15.91
12100 - Medical Assistant	11.56
12130 - Medical Laboratory Technician	12.93
12160 - Medical Record Clerk	9.77
12190 - Medical Record Technician	13.54
12221 - Nursing Assistant I	7.81
12222 - Nursing Assistant II	8.77
12223 - Nursing Assistant III	9.58
12224 - Nursing Assistant IV	10.74
12250 - Pharmacy Technician	12.68
12280 - Phlebotomist	12.93
12311 - Registered Nurse I	15.16
12312 - Registered Nurse II	18.54
12313 - Registered Nurse II, Specialist	18.54
12314 - Registered Nurse III	22.44
12315 - Registered Nurse III, Anesthetist	22.44
12316 - Registered Nurse IV	26.88
13000 - Information and Arts Occupations	
13002 - Audiovisual Librarian	16.43
13011 - Exhibits Specialist I	14.75
13012 - Exhibits Specialist II	18.28
13013 - Exhibits Specialist III	22.29
13041 - Illustrator I	14.75
13042 - Illustrator II	18.28
13043 - Illustrator III	22.29
13047 - Librarian	21.59
13050 - Library Technician	12.50
13071 - Photographer I	12.32
13072 - Photographer II	13.79
13073 - Photographer III	16.28
13074 - Photographer IV	19.85
13075 - Photographer V	24.10
15000 - Laundry, Dry Cleaning, Pressing and Related Occupations	
15010 - Assembler	7.83
15030 - Counter Attendant	7.83
15040 - Dry Cleaner	9.19
15070 - Finisher, Flatwork, Machine	7.83
15090 - Presser, Hand	7.83
15100 - Presser, Machine, Drycleaning	7.83
15130 - Presser, Machine, Shirts	7.83
15160 - Presser, Machine, Wearing Apparel, Laundry	7.83
15190 - Sewing Machine Operator	9.82
15220 - Tailor	10.61
15250 - Washer, Machine	8.37
19000 - Machine Tool Operation and Repair Occupations	
19010 - Machine-Tool Operator (Toolroom)	15.81
19040 - Tool and Die Maker	18.62
21000 - Material Handling and Packing Occupations	
21010 - Fuel Distribution System Operator	15.72
21020 - Material Coordinator	16.67
21030 - Material Expediter	16.26
21040 - Material Handling Laborer	11.50
21050 - Order Filler	12.83
21071 - Forklift Operator	14.49
21080 - Production Line Worker (Food Processing)	13.83
21100 - Shipping/Receiving Clerk	11.86
21130 - Shipping Packer	13.04
21140 - Store Worker I	10.63
21150 - Stock Clerk (Shelf Stocker; Store Worker II)	12.97
21210 - Tools and Parts Attendant	14.77
21400 - Warehouse Specialist	14.77
23000 - Mechanics and Maintenance and Repair Occupations	
23010 - Aircraft Mechanic	19.35
23040 - Aircraft Mechanic Helper	15.08
23050 - Aircraft Quality Control Inspector	20.13

23060 - Aircraft Servicer	16.83
23070 - Aircraft Worker	17.80
23100 - Appliance Mechanic	15.81
23120 - Bicycle Repairer	13.21
23125 - Cable Splicer	18.95
23130 - Carpenter, Maintenance	17.77
23140 - Carpet Layer	17.43
23160 - Electrician, Maintenance	19.91
23181 - Electronics Technician, Maintenance I	17.12
23182 - Electronics Technician, Maintenance II	18.68
23183 - Electronics Technician, Maintenance III	19.53
23260 - Fabric Worker	16.48
23290 - Fire Alarm System Mechanic	19.17
23310 - Fire Extinguisher Repairer	15.73
23340 - Fuel Distribution System Mechanic	18.13
23370 - General Maintenance Worker	15.16
23400 - Heating, Refrigeration and Air Conditioning Mechanic	16.48
23430 - Heavy Equipment Mechanic	19.98
23440 - Heavy Equipment Operator	19.81
23460 - Instrument Mechanic	18.95
23470 - Laborer	9.88
23500 - Locksmith	18.18
23530 - Machinery Maintenance Mechanic	18.33
23550 - Machinist, Maintenance	16.48
23580 - Maintenance Trades Helper	13.02
23640 - Millwright	16.48
23700 - Office Appliance Repairer	18.53
23740 - Painter, Aircraft	15.81
23760 - Painter, Maintenance	15.81
23790 - Pipefitter, Maintenance	22.33
23800 - Plumber, Maintenance	20.38
23820 - Pneudraulic Systems Mechanic	19.17
23850 - Rigger	18.95
23870 - Scale Mechanic	17.62
23890 - Sheet-Metal Worker, Maintenance	16.48
23910 - Small Engine Mechanic	15.16
23930 - Telecommunication Mechanic I	16.48
23931 - Telecommunication Mechanic II	17.14
23950 - Telephone Lineman	18.95
23960 - Welder, Combination, Maintenance	16.48
23965 - Well Driller	16.48
23970 - Woodcraft Worker	18.95
23980 - Woodworker	15.73
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	9.01
24580 - Child Care Center Clerk	12.18
24600 - Chore Aid	8.39
24630 - Homemaker	15.72
25000 - Plant and System Operation Occupations	
25010 - Boiler Tender	18.52
25040 - Sewage Plant Operator	19.89
25070 - Stationary Engineer	18.52
25190 - Ventilation Equipment Tender	14.77
25210 - Water Treatment Plant Operator	19.89
27000 - Protective Service Occupations	
(not set) - Police Officer	24.05
27004 - Alarm Monitor	12.56
27006 - Corrections Officer	20.64
27010 - Court Security Officer	21.56
27040 - Detention Officer	20.64
27070 - Firefighter	19.07
27101 - Guard I	10.04
27102 - Guard II	14.44
28000 - Stevedoring/Longshoremen Occupations	
28010 - Blocker and Bracer	16.10
28020 - Hatch Tender	16.10

28030 - Line Handler	16.10
28040 - Stevedore I	14.69
28050 - Stevedore II	16.71
29000 - Technical Occupations	
21150 - Graphic Artist	20.78
29010 - Air Traffic Control Specialist, Center (2)	29.36
29011 - Air Traffic Control Specialist, Station (2)	20.24
29012 - Air Traffic Control Specialist, Terminal (2)	22.29
29023 - Archeological Technician I	14.44
29024 - Archeological Technician II	16.19
29025 - Archeological Technician III	20.01
29030 - Cartographic Technician	20.01
29035 - Computer Based Training (CBT) Specialist/ Instructor	23.30
29040 - Civil Engineering Technician	19.42
29061 - Drafter I	12.89
29062 - Drafter II	14.37
29063 - Drafter III	16.15
29064 - Drafter IV	20.01
29081 - Engineering Technician I	12.15
29082 - Engineering Technician II	13.56
29083 - Engineering Technician III	15.23
29084 - Engineering Technician IV	18.89
29085 - Engineering Technician V	23.03
29086 - Engineering Technician VI	27.95
29090 - Environmental Technician	17.73
29100 - Flight Simulator/Instructor (Pilot)	27.00
29160 - Instructor	19.30
29210 - Laboratory Technician	16.70
29240 - Mathematical Technician	17.23
29361 - Paralegal/Legal Assistant I	13.38
29362 - Paralegal/Legal Assistant II	17.34
29363 - Paralegal/Legal Assistant III	21.15
29364 - Paralegal/Legal Assistant IV	25.66
29390 - Photooptics Technician	16.81
29480 - Technical Writer	19.80
29491 - Unexploded Ordnance (UXO) Technician I	18.66
29492 - Unexploded Ordnance (UXO) Technician II	22.57
29493 - Unexploded Ordnance (UXO) Technician III	27.05
29494 - Unexploded (UXO) Safety Escort	18.66
29495 - Unexploded (UXO) Sweep Personnel	18.66
29620 - Weather Observer, Senior (3)	18.75
29621 - Weather Observer, Combined Upper Air and Surface Programs (3)	16.88
29622 - Weather Observer, Upper Air (3)	16.88
31000 - Transportation/ Mobile Equipment Operation Occupations	
31030 - Bus Driver	16.43
31260 - Parking and Lot Attendant	8.17
31290 - Shuttle Bus Driver	10.89
31300 - Taxi Driver	10.29
31361 - Truckdriver, Light Truck	10.64
31362 - Truckdriver, Medium Truck	16.92
31363 - Truckdriver, Heavy Truck	16.95
31364 - Truckdriver, Tractor-Trailer	16.95
99000 - Miscellaneous Occupations	
99020 - Animal Caretaker	8.35
99030 - Cashier	9.00
99041 - Carnival Equipment Operator	9.68
99042 - Carnival Equipment Repairer	10.19
99043 - Carnival Worker	8.07
99050 - Desk Clerk	9.01
99095 - Embalmer	18.66
99300 - Lifeguard	9.80
99310 - Mortician	18.66
99350 - Park Attendant (Aide)	12.31
99400 - Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	10.56
99500 - Recreation Specialist	12.48
99510 - Recycling Worker	9.78

99610 - Sales Clerk	11.19
99620 - School Crossing Guard (Crosswalk Attendant)	9.88
99630 - Sport Official	9.80
99658 - Survey Party Chief (Chief of Party)	16.09
99659 - Surveying Technician (Instr. Person/Surveyor Asst./Instr.)	12.31
99660 - Surveying Aide	8.99
99690 - Swimming Pool Operator	9.38
99720 - Vending Machine Attendant	9.78
99730 - Vending Machine Repairer	11.24
99740 - Vending Machine Repairer Helper	9.78

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$2.36 an hour or \$94.40 a week or \$409.07 a month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)

2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.

3) WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an

adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

** NOTES APPLYING TO THIS WAGE DETERMINATION **

Source of Occupational Title and Descriptions:

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by the Third Supplement, dated March 1997, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation) and computes a proposed rate).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title), a Federal grade equivalency (FGE) for each proposed classification), job description), and rationale for proposed wage rate), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper. When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that

determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.